

# Minutes of the Meeting of Bowes Parish Council

## held at Bowes School on 14<sup>th</sup> May 2024

### Present

Cllr Carlisle, Cllr Hughes, Cllr Redfern, Cllr White, Cllr Tipping and Mrs H Overfield.

### 1. Apologies

### 2. Minutes of the Meeting

held Tuesday 16<sup>th</sup> April 2024 agreed to be a true record, approved by Cllr Redfern, seconded by Cllr Hughes.

### 3. Matters arising (unless dealt with later in the agenda)

Road sign for Bowes is broken, the bottom third has been detached, what 3 words - nests.debut.bits – FS-Case-610915637- This is now with their operations team who aim to complete the works within a 2 month timescale, dependant on priorities.

Clerk forwarded on an e-mail to the surface owner of the Byways at Sleightholme via Durham County Council. We are still awaiting a reply.

Reference for the dog bin close to the stile up Clint lane at what 3 words - audible agrees merge is FS-Case-596858843 – Durham County Council were unable to install. Clerk has gone back to them to ask why.

### 4. Finance & Accounts – See summary below

Receipts since last meeting £56.39 Interest £6099.60 Precept

Expenses since last meeting £270.00 A R Toward £336.00 Teesdale Mercury

| Summary Bowes Parish Accounts & Balance sheet |                               |                   |  | 30/04/2024 |
|---|-------------------------------|-------------------|--|------------|
| Year to 31st March 2024                       |                               |                   |  |            |
| <b>Income</b>                                 |                               |                   |  |            |
| £ 216.00                                      | Allotments                    | £ -               |  |            |
| £ 480.00                                      | Bank Interest                 | £ 56.39           |  |            |
| £ 450.00                                      | Cemetery & Village            | £ -               |  |            |
| £ -   | Footpaths                     | £ -               |  |            |
| £ -   | General Income                | £ -               |  |            |
| £ -   | Grants                        | £ -               |  |            |
| £ 6,099.60                                    | Precept D.C.C.                | £ 6,099.60        |  |            |
| £ -   | Playground                    | £ -               |  |            |
| £ -   | Publications                  | £ -               |  |            |
| £ 327.72                                      | Vat Refund                    | £ -               |  |            |
| £ 220.00                                      | West Clint Field              | £ -               |  |            |
| £ 7,793.32                                    | <b>Total Income</b>           | <b>£ 6,155.99</b> |  |            |
| <b>Expenses</b>                               |                               |                   |  |            |
| £ 400.00                                      | Allotments                    | £ -               |  |            |
| £ 2,000.00                                    | Grant Expenditure             | £ -               |  |            |
| £ -   | Cemetery & Village            | £ -               |  |            |
| £ 500.00                                      | Footpaths                     | £ -               |  |            |
| £ 1,400.00                                    | General Expenses              | £ 69.59           |  |            |
| £ 550.00                                      | Grass Cutting                 | £ -               |  |            |
| £ 2,000.00                                    | Insurance                     | £ -               |  |            |
| £ 500.00                                      | Clerks salary                 | £ -               |  |            |
| £ 200.00                                      | PAYE                          | £ -               |  |            |
| £ 600.00                                      | Playground                    | £ 80.06           |  |            |
|   | VAT                           | £ -               |  |            |
| £ 8,150.00                                    | <b>Total Expenses</b>         | <b>£ 149.65</b>   |  |            |
| -£ 356.68                                     | <b>Actual Surplus/Deficit</b> | <b>£ 6,006.34</b> |  |            |

  

| Cumulative Total             |                   |
|------------------------------|-------------------|
| Bank as at 31st March 2024   | £38,448.58        |
| Income y/e 31st March 2025   | £6,155.99         |
| Expenses y/e 31st March 2025 | -£149.65          |
| <b>Total</b>                 | <b>£44,454.92</b> |
| Represented by               |                   |
| Nat West a/c - 21543798      | £44,254.92        |
| Nat West a/c - 015102553     | £200.00           |
| Uncleared movements          |                   |
| <b>Total</b>                 | <b>£44,454.92</b> |

  

|  |              |                   |
|--|--------------|-------------------|
|  | Petty Cash   | £0.00             |
|  | <b>Total</b> | <b>£44,454.92</b> |

April's accounts approved by Cllr Redfern, seconded by Cllr Tipping.

Year-end accounts were approved by Cllr Carlisle and seconded by Cllr Hughes.

We reviewed our assessment of the risks facing this authority and have taken steps to manage those risks. The following risk assessments were reviewed;

Cash Loss control – it was agreed to put in place an additional approval level for bank payments

Public Liability – no change required.

Legal Liability - no change required.

Employer Liability - no change required.

Health and Safety Liability - no change required.

It was agreed by all that we continue with online payments although two approvers must be set up ASAP.

New Model Financial Regulations have been released by NALC. Clerk has read these, made the changes as advised by CDALC. The changes have been reviewed at today's meeting and will be sent out to all Councillors after final amendments have been made.

It was agreed to pay suppliers etc by BACs, this will need reviewing again in May 2026

No Standing orders have been set up, this will need to be reviewed again in May 2026

Clerk looked into higher interest accounts with Natwest but Barclays was offering a better rate. Clerk to look into a savings account with Barclays.

## **5. Planning**

Cllr Hughes and Cllr Tipping declared an interest

K2 – studio – We do not expect this one man business to generate any additional traffic, therefore we have no objections.

DM/24/00748/LB – Ancient Unicorn Hotel – listed building application for alterations to internal layout - no comment

## **6. Correspondence**

Nothing to report

## **7. Cemetery & Village maintenance**

Nothing to report

## **8. Allotments –**

Nothing to report

## **9. Play Park**

No issue to report. The seat purchased by the Bowes Coffee Morning Group has been sited by Bowes Parish Council.

## **10. Parish Paths**

The gate posts at Bull banks needs repairing and the ground underfoot is very uneven. Cllr White to look into claiming a grant from the Parish Paths.

## **11. New Clerk**

Job advert will appear in the Teesdale Mercury week commencing 6<sup>th</sup> May for two weeks. It is on our website now and has been sent to CDALC for publication. Clerk has also sent it to the administrator of Bowes & Gilmonby website.

## **12. AOB**

Meeting closed at 20.23.

It was felt the above would have a positive effect.