

To: Members of Rusthall Parish Council

Copy: Borough Councillors Alex Britcher-Allan, Matthew Sankey and Jayne Sharratt.

I summon you to a meeting of Rusthall Parish Council on Monday 8th July 2024 at 7.30pm in The Rackliff Centre, when business detailed on this agenda will be transacted.



Claire Reed
Clerk to Rusthall Parish Council
28 June 2024

Quorum for Council: 3 Members

AGENDA

1. Enquire whether anyone present intends to film, photograph and/or record the meeting
2. To receive and accept any apologies for absence
3. Declarations of Personal and Prejudicial Interests.
4. Declarations of Lobbying
5. Minutes
 - 5.1 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council held on Monday 10 June 2024.

Members are reminded that the only issues relating to the Minutes that can be discussed are their accuracy.
 - 5.2 Matters outstanding from these minutes (not listed as separate agenda items)
 - 5.3 Matters outstanding from previous minutes
6. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

This is an opportunity for members of the public to ask questions or raise issues of local interest. Thereafter they are welcome to stay and observe the rest of the Meeting (members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, Council cannot lawfully decide on items of business not specified on the published agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch. 12 10 (2)(b)).
7. Session for County and Borough Councillors on matters concerning the Parish.

8. Resolutions

- 8.1 To resolve to grant a dispensation to the members of the Allotment Committee who are allotment holders to allow them to speak and vote on allotment matters for the remainder of this council's term.
- 8.2 Council to resolve to adopt the minutes of the Environment Committee held on 13 June 2024 and to note the decisions made.
- 8.3 Council to resolve to adopt the minutes of the Allotments Committee held on 17 June 2024 and to note the decisions made.
- 8.4 To consider and make a decision on the proposal to move £5,000 from reserves into the All Ability Garden budget.
- 8.5 To consider and make a decision on the proposal to increase the Allotment Manager's delegated expenditure to £250.00 and to approve the amended Financial Regulations.
- 8.6 To consider the quotations for clearing the area behind the garage at Southwood Road and to resolve to approve the expenditure and to appoint a contractor.
- 8.7 To consider the quotations for clearing and weeding the vacant plots at Wickham Gardens and to resolve to approve the expenditure and to appoint a contractor.
- 8.8 To consider and make a decision on the proposal to purchase a replacement laptop for the Deputy Clerk and to approve the expenditure of up to £1,000.
- 8.9 To consider the grant request from We Are Beams and to make a decision.
- 8.10 To resolve to relocate the Rusthall History Society archive in The Rackliff Centre to Kent Libraries and archives where it will be appropriately stored, catalogued and accessible to all.
- 8.11 To resolve to allow the Commons Ranger to store excess materials (from the new Happy Valley accessible path) at The Rackliff Centre.

9 Finance update - Cllr Mark O'Callaghan/ RFO

- 9.1 RFO's report
- 9.2 To note the increase in the NJC mileage rate payable; 52.2p per mile for 1000-1199cc vehicles and 65.0p for 1200-1450cc vehicles.
- 9.3 Accounts for Payment; to authorise the payments as listed (list to follow)
- 9.4 To receive a report on Q1 expenditure against budget.

10 Highways update - Cllrs Paul Gripper and Liz Ellicott

11 Defibrillator update - Cllrs Mark O'Callaghan and Cllr Alex Britcher-Allan

12 Rusthall Volunteers update - Cllr Mark O'Callaghan

13 Chair's Report

14 Clerk's Report

15 Correspondence

16 Diary Dates

09 September 2024, 7.30pm – Full Council Meeting

16 September 2024, 7.30pm - Environment Committee Meeting

23 September 2024, 7.30pm - Allotment Committee Meeting

17 Items for Information