

WINTERBORNE ST MARTIN PARISH COUNCIL

THE ANNUAL MEETING OF COUNCIL

23RD May 2024 – 7:00PM – St Martin’s Church

Parish Clerk: Victoria Badman

Clerk email: clerk@winterbornestmartin-pc.gov.uk

SUMMONS FOR COUNCILLORS TO ATTEND THE PARISH COUNCIL MEETING ON 23RD MAY 2024 AT 7:00PM AT ST MARTINS CHURCH. THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND. NOTE: THE MEETING WILL BE RECORDED.

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK BEFORE THE MEETING COMMENCES, LIMITED TO 5 MINUTES PER PERSON.

DRAFT AGENDA

1. To elect the Chairman of the Council for 2024/2025 and sign Acceptance of Office
2. To elect the Vice Chairman of the Council for 2024/2025 and sign the Acceptance of Office
3. APOLOGIES
To receive apologies for absence.
4. DECLARATIONS OF INTEREST
5. DC COUNCILLOR REPORT
6. POLICE REPORT
7. MINUTES
To receive and approve the minutes of the full council meeting held on Thursday 25th April 2024.
8. MATTERS ARISING FROM THE MINUTES THAT ARE NOT COVERED ON THIS AGENDA
 - 8.1 To receive a report from the Clerk.
 - 8.2 Any other matters.
9. TO RECEIVE THE CHAIRMANS REPORT OF 2023/2024
10. TO REAFFIRM THE PC POLICIES AND PROCEDURES
 - 10.1 For each Councillor to confirm they have read and understood the Councils ‘MODEL STANDING ORDERS 2018 (ENGLAND) – UPDATED APRIL 2022’.
 - 10.2 Reaffirm arrangements (including legal agreements) with other local authorities, not-for profit bodies and businesses.
 - 10.3 Reaffirm inventory of land and other assets including buildings and office equipment. Clerk to provide Asset Register.
 - 10.4 Reaffirm the Councils and/or staff subscriptions to other bodies.
 - 10.5 Reaffirm the Councils complaints procedure.
 - 10.6 Reaffirm Councils obligations under the freedom of information and data protection legislation.
 - 10.7 Reaffirm the Councils policy for dealing with the press/media.
 - 10.8 Reaffirm the Councils employment policies and procedures.
 - 10.9 Reaffirm other published policies.

11. APPOINTMENTS AND RESPONSIBILITIES

To appoint the area reps/committee and members for the following:

- 11.1 DAPTC Representative
- 11.2 Budget Working Group
- 11.3 Staffing Committee
- 11.4 MH/RR Working Group
- 11.5 Banking Committee / Banker
- 11.6 Highways and RoW
- 11.7 Flood/Stream
- 11.8 Grounds
- 11.9 Allotments
- 11.10 SID
- 11.11 Washpool
- 11.11 Nominee to be a Trustee of the VH

12. FINANCE

- 12.1 To approve the bank reconciliation.
- 12.2 To approve the Annual Insurance for 2024/2025 – quotes provided by Clerk.
- 12.3 Consider the adoption of the new 2024 Financial Regulations

13. PLANNING

13.1 Planning appeal in respect of Develop land by the erection of 1 No. dwelling and garage (reserved matters application to determine access, appearance, landscaping, layout & scale following the grant of Outline planning permission number WD/D/19/002051) at Land East of Grove Hill, Martinstown, DT2 9JP.

13.2 By exception – any planning applications submitted following publication of agenda.

14. CORRESPONDENCE

- 14.1 A request to move the monthly meetings back to Magna Room.
- 14.2 Telephone Mast.

15. PARISH MATTERS

To include an open forum for 10 minutes.

THE NEXT MEETING WILL TAKE PLACE ON 20TH JUNE 2024 AT 7:00PM