

# Hinxton Parish Council: Minutes of Meeting held 13<sup>th</sup> May 2024

Present:

- Chiara Gardner Chair
- Ceri Williams Vice Chair
- Sarah Robinson
- Hugh Taylor
- Chris Elliott
- Andy Brown
- Anne Charteris-Clerk
- Cllr Peter McDonald
- Members of the Public: 10

	<p><b>Part 1 : Non confidential information.</b></p>
<p><b>2405/01</b></p>	<p><b>To receive and approve apologies for absence</b> Virginia and Andrew Walker, Mike Boagey.</p>
<p><b>2405/02</b></p>	<p><b>To Elect a Chair &amp; Vice Chair of the Parish Council for the ensuing year</b> Hugh Taylor proposed Chiara Gardner as Chair, seconded by Ceri Williams, all in favour Chiara Gardner proposed Ceri Williams as Vice Chair, seconded by Hugh Taylor, all in agreement</p>
<p><b>2405/03</b></p>	<p><b>To receive members’ declaration of interest for items on this agenda</b> Ceri Williams: Hunts Lane and Cambridge Water.</p>
<p><b>2405/04</b></p>	<p><b>To sign and approve minutes of meeting dated 13<sup>th</sup> March 2024</b> The Minutes were approved and signed off.</p>
<p><b>2405/05</b></p>	<p><b>Report from South Cambridgeshire District Councillor P McDonald</b> The report can be found in full on the website, but in brief: <b><u>Housing trajectory and five year land supply</u></b> Greater Cambridge Shared Planning has just published a report on the housing trajectory and land supply for Cambridge and South Cambridgeshire. This includes an evaluation of the 5-year land supply for this area, which is now at 6.5 years. The land supply is being kept safely above 5 years to ensure that the local authorities retain control over planning issues, something the previous administration had failed to do, leading to a flurry of speculative development. Further information on the housing trajectory and land use can be found on the council’s web site. <b><u>Planning department shortlisted for award</u></b> Greater Cambridge Shared Planning has been shortlisted for the Planning Awards 2024 Local authority planning team of the year. The Planning Awards celebrate outstanding achievements within the planning industry. <b><u>Vape recycling introduced at recycling centres</u></b> Vape recycling has just been introduced at all of the county’s recycling centres, including our local centre at Thriplow. The new vape recycling bins offer a safe and environmentally friendly way for residents to dispose of single-use and reusable vapes <b><u>Zero Carbon Communities Grant</u></b> The 2024 application window for Zero Carbon Communities Grants is open until 2 June. Grants of between £2,000 and £15,000 are available to parish councils and community groups to help take local action on climate change and biodiversity. More information on the scheme and previous successful applications can be found on the web site <b><u>Shared Prosperity Fund green space improvement funding</u></b> The council has secured funding of around £100,000 from the Cambridgeshire and Peterborough Combined Authority to help improve up to six green spaces in South Cambridgeshire during the current financial year. The first phase of the project covered improvements in Great Shelford, Little Wilbraham, Coton and Orwell. Parish Councils can bid for funding in the second phase if they have land available that they would like to improve to benefit the community. This will be</p>

announced formally in mid May. In the meantime, please send any questions and expressions of interest to james.croft@scambbs.gov.uk .

#### **Rural England Prosperity Fund grants available**

Almost £900,000 in funding is available for business and community projects in South Cambridgeshire thanks to a grant launched in the District this week, funded by central government. The Rural England Prosperity Fund is designed to support local businesses for things like diversifying or creating jobs, plus a range of community initiatives such as rural travel, volunteering opportunities, digital projects or schemes that create a sense of local pride.

#### **Community growing project grants**

Grants of up to £500 have been launched by South Cambridgeshire District Council to support communities to grow their own food sustainably and help with the cost-of-living crisis.

These grants can be used by Parish Councils, schools, or community groups to buy equipment and tools, or build raised beds for growing vegetables. The scheme will run until the end of March 2025, or until the funds are exhausted

#### **County Council Report**

##### **No Mow May**

Cambridgeshire County Council has noted Plantlife's call for organisations to take part in "No Mow May", an initiative to promote biodiversity, allowing a wider range of plants and insects to thrive. The council is keen to support the initiative and will be taking part in areas where it doesn't cause safety concerns for residents or motorists

##### **Music Education Hub**

Cambridgeshire County Council has been appointed by the Arts Council of England to lead the Cambridgeshire and Peterborough Music Education Hub from September as part of a consortium with Peterborough City Council.

The award is part of a nationwide programme to provide access to high-quality music education for all children and young people.

#### **2405/06 Exclusion of the Public.**

To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded.

#### **2405/07 Audit To review draft documents and, if agreed, to resolve to submit to Auditors and Regulators**

Cllrs had been sent these documents in advance to read.

These were approved and signed off

#### **2405/08 Updates**

##### **a. Wellcome Trust Campus Development.**

The meeting with Caroline Foster (Urban and Civic) went well, it seems that she genuinely wants to listen to our concerns and act on them as much as possible. There have been delays in responses to some questions that have been raised, this is mainly because she has been off work with ill health. She has now answered some of these and hopes to be able to attend forthcoming meetings with the village.

An additional refuge was requested on the A1301 for the cycle/pedestrian crossing at North End Rd to make it safer to cross. A second crossing would involve lighting being installed up to the Genome Campus entrance- this would cause more light pollution for the village. It would also cause delays of 12 – 18 months. Cost was not an issue, but would also need the hedgerow to be removed. The current design for one crossing point is the best they can do without all the extra lights, and will be safer than it is now and better than the original design.

##### **b. Village Hall extension.**

Andy Brown has been having meetings with residents, he has spoken to approx. 30 residents so far and intends to carry on doing this to discuss the village hall plans and get peoples thoughts. It is hoped to arrange some open days, these meetings seem to be constructive and consistent.

He has held a meeting with James Tipping (Planning) to discuss the Sec106 money, this money is for the Village Hall, the strip of land and consequential works.

The payments will be stages, any money not used in these stages will be carried forward,

Timings- meetings to be held in Sept to discuss design briefs based on meetings already held. These plans then go to SCDC once approved by Hinxton PC.. The strip of land is included on the Sec 106 agreement, this will be discussed in more detail at the next PC meeting.

- c. Weir .Environmental Agency and South Cambs need to do a feasibility study but this will cost approx. £250,000. A meeting is being arranged with all relevant parties to discuss this. James Littlewood from Cambridge Past Present and future has already met with them but no progress so far.

- d. Wetlands Committee.

A meeting was held on the 8<sup>th</sup> April. Trout have been breeding in the river; however, the water companies are looking to reduce nitrates in the river.

Grass snakes and Glowworms have been seen, it is planned to hold a walk to see the glowworms. A raven has also been seen in the area. It was reported that children have been seen swimming in the river, there have been problems with sewerage in the water from Ickleton as they have issues with leaks, the river is not considered safe to swim in, Clerk to look into getting some signs made up, also check with Environmental Agency to see if they may have some we could have,

- e. Playground.

The report following inspection of play area has been received, there was nothing too serious however there is concern that some items reported as needing fixing were done last year by the firm that installed the playground equipment, Clerk to send report to Kompan and ask why these are still outstanding and not up to the standard required.

The flint wall was noted as crumbling- Clerk to arrange this being repaired.

The PC have been asked if temporary alterations to playground equipment for the summer fete could be made, one request was to take off the bar on the goalpost so that the upright could be used for a Maypole, it was thought that this may damage the post further as it does have some weak points, so decided that this could not be done.

- f. Highways. Meeting still trying to be arranged re the roundabouts.

- g. Hinxton News The good news is that Steph Lott and Katie Love will be taking over editorship of the Hinxton News, A meeting is to be arranged with Chris, Chiara Steph and Katie to discuss how to go forward with this.

#### 2405/09 New items for discussion

- a. Grit bin and wheelie bins- obstructing path for disabled- relocation?

This was not considered to be a major problem as it is very hard to push wheelchairs on the gravel, and wheelie bins can be moved to allow access but will be discussed at the Village Hall meeting

- b. Changing emails/domain to .gov.uk

Clerk has been looking into this, it is considered safer and better to have one of these domain names and association with the government. It was agreed that Clerk to take next steps to join this.

- c. Neighbourhood Watch- setting up scheme in Hinxton.

This was discussed and as we have a low level of crime in the village, it was not thought that it was something to join, however it was thought a good idea to have more cameras in the village, Hugh will look into this further.

- d. Crossing point at North End Rd – already discussed under Wellcome Trust

- e. Recruiting new Councillor to fill vacancy.

- f. Clean drinking water.

This was added as an email had been received re drinking water, This relates to a problem reported a couple of years ago when 1 or 2 boreholes had been contaminated by levels of PFAS, which possible came from firefighting materials leaking into the system. The boreholes were taken out of use while the PFAS levels were sorted out before they could be used again. There is currently no problem with the drinking water.

- g. Litter pick.

This was very successful with approx. 50 people joining in. Thanks to everyone who attended, to Sarah Robinson for organising and to Alex Lake for providing refreshments.

h. Getting Microsoft 365 or equivalent for PC Members  
 It was agreed to look into something where files could be shared on a platform such as Microsoft, Google etc. This may be something that can be incorporated in the .gov.uk plans.

**2405/10 Public participation time – 15 minutes allowed**

Resident asked about why gate at the Ford still closed, usually closed over the winter but its now May. There is no way to contact Highways directly, Peter McDonald will try to find out. Some residents are happy that the gates ae shut as it stops a lot of rat-running, there is a scheme called “quiet lanes” where single track roads are kept traffic free, this may be an option to investigate.

**2405/11 Chairs Report.**

**2405/12 FINANCE**

**Bank Balances at May 7th 2024**  
**Current A/C £17,037.98**  
**Business /AC £41,242.61**  
**Village Hall sec 106 /AC £5,406.49**

**2405/13 Payments for approval**

Clerk/HMRC	salary/expenses: ink/paper, work from home expenses x 2	£1176.9
1 & 1 internet	Emails x2	£77.20
SSE	Utilities -Gas& Electric x2	£610.31
CAPALC	subscriptions	£240.08
Hugo Fox	Website x 2	£71.98
Amazon	Shed	£169.95
ROSPA	Playground inspection	£146.40
ICO	Data protection	£35
Roadware	Grit bin	£116.34
John Lewis	Computer	£623.49
M Boagey	Hinxton News	£300
Bidwells	Footpath License	£1000

Payments were approved and signed off.

**2405/14 Payment Received**

LLOYDS	Interest	£79.13
SCDC	Precept	£16585.00
Allotment	Rent	£30
Village Hall Committee	Gas & Electric	£1008.44

**2405/15 Planning Applications Received.**

Local Planning Authority: South Cambridgeshire District Council  
 Proposal: Approval of appearance, landscape, layout and scale in respect of strategic green, grey and blue infrastructure and the construction of an undercroft car park and associated accesses at the Wellcome Genome Campus Expansion (S/4329/18/OL) comprising: internal Gateway Loop, Commercial Loop and minor components of the internal residential street network, junctions and turning heads including bus layby area, land reprofiling including creation of the undercroft car park and all associated works and elevated central Green open space, utilities infrastructure including alignment of service runs and substations and connections to existing utilities, foul and surface water drainage infrastructure including reconciliation of A1301 highway drainage, foul pumping station and connection to existing foul main, lighting for the public realm and streets, strategic green infrastructure, open space and public realm including landscape terraces,

	<p>ecological mitigation, planting, play features, Active Travel routes, footways / cycleways and necessary bridge structures, boundary treatments, drainage features, street furniture, and all associated engineering and plant, enabling and construction activity including interim access works including temporary turning areas and interim pedestrian, cycle and emergency access route, any necessary temporary stockpiling of construction materials, areas for construction use, temporary haul routes and any necessary demolition</p> <p>Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton                  Reference: 24/01226/REM                  Public Access Link: <a href="https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/01226/REM">https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/01226/REM</a></p> <p>HPC response sent to Planning Authority</p> <p>.....</p> <p>Local Planning Authority: South Cambridgeshire District Council                  Proposal: Non material amendment on permission 22/03615/REM for minor amendments to the approved scheme including additional refuge crossing, road widening, Landscaping works, amendments to approved Infiltration basin, and other foot/cycle path alignment works.                  Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton                  Reference: 22/03615/NMA2</p> <p>Public Access link: <a href="https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/03615/NMA2">https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/03615/NMA2</a></p>
<p><b>2405/16</b></p>	<p><b>Decision Notices</b>  <b>South Cambridgeshire District Council Application for Planning Permission</b>                  Description: Sub-division of the existing residential curtilage of 64 High Street, Hinxton and erection of 1No. new dwelling, following demolition of the existing garage block. New dwelling to be accessed via existing access from Hunts Lane.                  Address: Glebe House 64 High Street Hinxton                  Reference: 24/00457/FUL                  Further to previous correspondence relating to the above matter I write to inform you that this application was <b>Granted Permission</b> on 4 April 2024.</p>
<p><b>2405/17</b></p>	<p><b>Items to report for inclusion in the next meeting</b>                  Possible cycle path to join Campus with Whittlesford Station.                  Parking conditions to be removed                  Councillor recruitment- need to know in advance if Councillors wanted to step down so that we could plan ahead                  Ceri Williams sent apologies that he could not attend the next meeting.</p>
<p><b>2405/18</b></p>	<p><b>Dates of next Meetings 7.30pm Village Hall:</b>  <b>Planning meeting if required (TBC): 10<sup>th</sup> June 2024</b>  <b>Full Meeting: 8<sup>th</sup> July 2024</b></p>
<p><b>2405/19</b></p>	<p><b>Part II: Confidential Information</b>                  Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p>