

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **South Muskham & Little Carlton Parish Council**

County area (local councils and parish meetings only): **Nottinghamshire**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Jayne Saunders, Clerk to the Council & RFO**

Date: **31/03/2021**

	£	£
Balance per bank statements as at 31/3/21:		
HSBC Current Account	25,010.2	
NS&I Savings	13,607.2	
		38,617.5
Petty cash float (if applicable)		34.4
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)	0.00	
		-
Add: any un-banked cash as at 31/3/21	-	
		-
Net balances as at 31/3/21 (Box 8)		<u><u>38651.88</u></u>