

Norton Village Hall has reopened after extensive closure during the Covid 19 pandemic. The hall is once again open for private hire.

We have attached a copy of the Norton Village Hall Covid Risk Assessment. It is your responsibility as the hirer to familiarise yourself with the detail within it and follow the instructions and the signage throughout the building.

Moreover, it is your responsibility to keep abreast of changes to Government Covid guidelines and to fully comply with current advice during your period of hire. This includes managing numbers and behaviours of event attendees who are under your responsibility.

More specifically we draw your attention to the following:

- If you use any items or equipment in the kitchen such as cups, cutlery, microwave, cooker etc it is your responsibility to clean them thoroughly after use.
- We no longer provide tea towels or dishcloths. If you bring your own, we ask that you remove them from the premises after use. We will not be able to return them.
- We request that you use the anti-bacterial solutions made available to clean surfaces frequently during your period of hire.
- If you use any tables and chairs we request that you clean them liberally with anti-bacterial solution before putting them away.

You are required to sign this addition to the hire agreement separately before the agreement to hire can be finalised.

I, the hirer named on the hire agreement, agree fully with the additional terms stated above

Signed -----

Print Name and Date -----

Agreed by the Village Hall Committee and signed by the Booking Clerk and Committee member on their behalf

Signed -----

Print Name and Date -----