

**Minutes of the Meeting of Cantley Staithe Charitable Association held on Thursday
19th January 2023 at 6.30pm at Cantley Village Hall**

Present: Dot Machin
Steve Bennett
Peter Key
Brenda Pawsey

Also present: Melanie Eversfield, Clerk to the Trustees

1. Apologies

Apologies for absence were received from Kevin Francis, Norma Knight, Jan Davis and Derek Allen.

2. Minutes of the Meeting held on 20th October 2022

These were circulated and agreed as a true record.

3. Matters arising from the minutes

There was none.

4. Finance

- a) No payments were to be made at present
- b) The accounts from 1st April 2021 to 31st December 2022 were received and noted.
- c) The draft budget for 2023/2024 was considered and approved

5. Matters for consideration

- a) Following recommendation from the working group the following was discussed:
 - Trees – There could be an opportunity to plant some trees along the factory wall by the trench. There Matthew Davies from Norwich Fringe had looked at this and was going to let us know his thoughts along with some prices. The Clerk to chase this up.
 - Fire Extinguisher – It was noted that this was supplied and serviced by the factory.
 - Hedge – It was noted that the hedge has been trimmed by the factory.
 - Noticeboard – It was noted that the Clerk had made an official complaint to the Broads Authority in relation to its illegible safety sign. She will continue to complain about this.
 - Water – It was noted that most of the avenues in which water can be installed at the Staithe have been exhausted. Derek Allen to get a quote from Anglian Water as to how much it would cost to get water from the main road.
 - Rhino Building Supplies – It was noted that the Clerk had been able to set up an account with the company and would therefore order some materials to re-surface the area.
- b) The insurance for 2023/2024 was considered and agreed.

6. Any Other Business

There was none.

7. Date of Next Meeting

It was noted that the next meeting would take place on Thursday 20th April 2023 at 6.30pm in Cantley Village Hall.

The meeting closed at 6.50pm
CHAIR