

Minutes of a Parish Council meeting held
on Tuesday 6th March 2003 at 8.0pm.

Councillors Present: - Chairman W.K. Boundy.
K. E. Webber
B.W. Gillbard.
S.J.D. Hayes.

apologies for absence Councillors * T. Ford, G.J. Webber.

Public Sessions.

Mr. B. Grovett, raised the subject of H.G.V traffic using roads through Nomansland as a rat run, from the link road, suggesting that a sign should be located from the link road, showing, that this route was not suitable for H.G.V's. The road past Southwick Farm to the Forge was in need of repair, and since the new development was subject to flooding. The Chairman said that the subject of H.G.V's using Nomansland as a rat run, had been the subject of discussion with the Highways Authority, and the problem had not been resolved. The Clerk was instructed to bring the problems again to the notice of the Highways Authority.

The Chairman reminded Councillors of declaration of interest. Minutes of last meeting were read and agreed as a true record and were duly signed by the Chairman.

Matters Arising

Freedom of information act 2000 Publication schemes.

The Clerk said that the Council had been advised by the Deputy Commissioner that the Model Scheme that the Council had agreed to be adopted, had been accepted as appropriate for the Parish.

Parish Web Site.

The Clerk said that he had received a letter from Bob Crooks giving the Council, the name of a contact that would be prepared

to set up a web site for the Council, the cost would be approx £75.00. Councillors agreed to wait and see what was required of the Council before taking any further action.

Street Naming

The Clerk said that he had written to the Operations Dept of Mid Devon District Council stating that, the Council considered that the New Development at Somers land, should be named Eastwick, rather than Eastwick Barton. The Operations Dept had replied, to the effect that the Developer preferred the name Eastwick Barton and had been posted as such, therefore it would not be possible to change the name.

Correspondence.

The Clerk tabled the following items of Correspondence.

- 1) Devon County Waste local Plan: First deposit version.
- 2) Devon Structure Plan 2001/2016
- 3) New Ways Developing Electronic Government in Devon.
- 4) Budget News from Devon County Council.
- 5) Victim Support request for funding.
- 6) Crime + Disorder Act working partnerships.
- 7) National Salary award local clerks.
- 8) access Forum.
- 9) Monthly news round up Devon County Council February.
- 10) Devons Hartland
- 11) District officer service
- 12) Devon County performance assessment.
- 13) Prospective Councillor leaflets.
- 14) Crediton Market Towns initiative.
- 15) Grants + funding news.
- 16) Credeney area news.
- 17) Mid Devons citizens advice bureau rural outreach worker.
- 18) Re-think Rubbish.
- 19) Clerks Council Direct challenge to code of conduct.
- 20) Airwave.

- 21) Credeney area committee minutes.
- 22) Devon County Council Tax - Budget 2003/2004.
- 23) Licencing Bill.
- 24) Table of Parochial fees
- 25) Village green.
- 26) Monthly news from Devon County March 2003
- 27) Register of Electors monthly update.

Finance Report.

As agreed at the last Parish Council Meeting, a precept of £650.00 plus a further £100.00 to cover the cost of the May Elections. The D.A.P.C. affiliation fees for the year will amount to £35.00, this as agreed will be taken from the Precept.

The current financial position of the Council is: - Current account £42.76
 Business account £ 1.61
 TOTAL £ 44.37

The hire of the hall for the meeting has yet to be paid. Retrospective agreement was given for the payment of Audit Commission costs which amount to £58.75 inc V.A.T. paid on 19th February 2003.

Planning Report.

W/50/2002/2574

Mr. & Mrs K. Birch

Erection of a two storey extension to side of dwelling house.
 Little Barn Cottage Stretchdown Approved.

W/50/2002/2671

Mr. M. Tribe

Use of land for the retention of a temporary dwelling (4UR1) and studio workshop.

Upcott Wood Demons land. Thebridge. Withdrawn

4/50/2002/2674

Miss E. Edwards.

Change of use of farm outbuildings for a glass shed (B1 light industrial)

Incorporating a retail area and formation of parking area Approved

Planning applications dealt with since last full Council Meeting.

4/50/2002/2348

Executors of Mrs. N. Toms. Deceased

Conversion of barns to 3 No. dwellings and holiday let, Mill Barton, Thelbridge, approved with conditions by the Parish Council. Refused by Mid Devon.

4/50/2002/1828

Reserved matters for erection of agricultural dwelling Mill Barn Farm, Stetch down, Witheridge. Approved by Parish Council.

4/50/2003/323

The Executors of W.F.J. Blackford deceased.

Conversion of redundant agricultural buildings to No 1 dwelling with associated residential curtilage and alterations to Highway junction. Westcott Farm, Thelbridge: Approved by Parish Council.

Highways Report.

Councillors raised the following items of concern. The road opposite the Thelbridge Cross Inn, drain blocked and road subsiding. Mill Barn Cross to Higher Daltch, road subsiding. Pot hole on road from Mill Barn Cross to Westway Cross, road to entrance to Woodford Farm. The Clerk was instructed to inform Mid Devon Highways Authority accordingly.

A.O.B.

Community Transport. - The Clerk reported on a meeting he had attended, if the Council wished to take part, a questionnaire

would need to be distributed throughout the Parish to ascertain the requirements of Parishioners, this could be done by Post. Councillors agreed not to take part in the scheme.

Councillor Hayes informed the Council that he would not be seeking re-election for the coming term. The Chairman thanked Councillor Hayes for his contribution to the Council over a period of more than 50 years, both as a Councillor and Clerk. The Council fully endorsed the sentiment expressed by the Chairman.

The Chairman also thanked all Councillors + the Clerk for their help and assistance during the past year. There being no other business the Chairman closed the meeting at 9.30 pm.

Signed : - W. K. Bundy

Dated : - 6th May 2003.

Minutes of Thelbridge Parish Council A.G.M.
held on Tuesday 6th May 2003 at 7.0pm.

Councillors present: - W.K. Boundy Chairman.
R.J. Charlton
S.M. Cole.
T.W. Ford.
B.W. Gillebard.
R.S.J. Hayes.
G.J. Webber.

2 members of the Public.

The Chairman welcomed the new Councillors to their first meeting. All Councillors signed their acceptance of office.

Election of Officers.

Councillor W.K. Boundy was re-elected Chairman, Councillor G.J. Webber was elected as Vice Chairman.

It was agreed that the Chairman and Vice Chairman would be signatories to the Parish Account.

The Clerk reported that the Parish account for the year ending 31st March 2003 was: -

<u>Receipts</u>	£
Balance B/F	342. 04
Receipt less D.A.P.C. affiliation	543. 00
Vat reclaimed	51. 72
Mid Devon DC Cemetery Grant	25. 00
Bank Interest	0. 93
	<hr/>
	962. 69

<u>Payments</u>	
Burial Grounds	100. 00
Comfurl Insurance	127. 10
Audit Commission 2000/2001	81. 00
VAT	14. 76
Audit Commission 2000/2002	50. 00
VAT	8. 75

John Owen Golden Jubilee Mugs.	164. 50
VAT	28. 79
Hire of Parish Hall	44. 00
Clerks Salary	<u>300. 00</u>
	918. 32

Business Call Account c/f	1. 61
Current Account c/f	<u>42. 76</u>
	962. 69

There being no other business the meeting closed
at 7.30pm

Signed: - W. H. Boundy
Dated: - 12th May 2004

Minutes of Thelbridge Parish Council Meeting
held on Tuesday 6th May 2003 at 7.30pm

Councillors Present: - W.K. Bournely Chairman.
R.J. Charlton
S.M. Cole.
T.W. Ford
B.W. Gillbard.
R.S.J. Hayes
G.J. Webber.

2 members of the Public.

Public session:

There were no questions at this time. The Chairman said he would accept questions to any items on the agenda at the relative time.

The Chairman reminded all Councillors of Declaration of interest

Minutes of the last meeting were read.

Councillor Hayes queried the Highways Section, regarding the state of the road outside the entrance to Woodford Farm, saying that the road going towards Witheridge was also in a bad state. Councillors instructed the Clerk to take this matter up with the Highways Authority.

Highways:

The Clerk said that he had taken up all other points raised, regarding Highways with Devon County Council. The costs of repairs required was delaying remedial work that was necessary.

Mr Best & Mrs Grovett queried the current situation with the H.G.V traffic problems in Nomanstand. The Clerk replied that following the last meeting he had expressed the concerns raised in writing to Devon County Highways, as yet no reply has been received, a general discussion followed. Councillors were of the view that they would not support any ban of H.G.V

Traffic in Normansland.

Finance.

It was agreed that Mr Roundstable would be the internal auditor for the coming financial year.

The Clerk said that all accounts were ready for audit, with supporting documentation, these would be passed on to Mr. Roundstable.

The Precept for the coming year had now been received and amounted to: - £ 715.00

Payments agreed.

	<u>£</u>
Cornhill Insurance	175. 61
Hele Lane Methodist Chapel Burial ground	25. 00
St Davids Church Burial ground	50. 00
Melbridge Parish Hall Hire	<u>44. 00</u>
Total	<u>294. 61</u>

Councillors rejected an application for funding from Winged Fellowship, due to lack of funds.

Councillors agreed Clerks Salary of £ 300.00 for the coming year.

It was further agreed to amalgamate the Business Call Account and the Current Account into one Treasurers Account. The Clerk was instructed to make the necessary arrangements with Lloyds Bank.

Correspondence.

- 1) Playing fields Association.
- 2) Rural Transport Partnership
- 3) Bereavement Services
- 4) Our Common Land.
- 5) New Councillors Training Day.
- 6) Mid Devon Flooded Property Data Base.
- 7) Purchase of Compost Bins.
- 8) Parish Plans.
- 9) Common Ground
- 10) Devon Wide Half Fare Travel Scheme.

- 11) Devon County Council Chairmans message.
- 12) Credeney Area News.
- 13) Monthly News from Devon County Council.
- 14) Mid-Devon Association of Local Councils
- 15) Online National Campaign.
- 16) Take a Pride Campaign.
- 17) Home Composting Promotion
- 18) Youth Survey.
- 19) Devon Playing Fields Association.

Planning 4/50/2003/578

Marcus Tribe - Retention of woodland canvas dwelling and workshop for wood-making studio, Upcott, Thelbridge. Agreed.

4/50/203/820

Mr. Hancock - erection of garage to side elevation - Westcott Thelbridge - agreed.

4/50/2003/868

Mrs J. Bemrose - erection of first floor extension to west elevation, Glendales, Nomansland - agreed.

4/50/2003/866

Mr. & Mrs Best - Erection of first floor extension incorporating a balcony to the west side of dwelling, The Barns Southwick, Nomansland.

Councillor Charlton said that he had passed written objections to this application to the Clerk, and as he had an interest it was declared, and Councillor Charlton left the meeting.

Mr Best outlined his planning application, saying the balcony was internal, not external, there would be a circular window on the west elevation to give natural light to the staircase.

Councillors instructed the Clerk to ask Mid Devon Planning Authority for clarification of the points made by Mr. Best.

There being no other business, the Chairman closed the meeting at 9.30pm.

Signed! - W. K. Boundy

Dated! - 24th September 2003

**MINUTES OF A PARISH COUNCIL MEETING HELD ON THE 8
DECEMBER 2003**

COUNCILLORS PRESENT :- W.K. BOUNDY
R.J. CHARLTON
S.M. COLE
B.W. GILLBARD
R.S.J. HAYES
G.J. WEBBER
M. LEE

CHAIRMAN

COUNTY COUNCILLOR

THREE MEMBERS OF THE PUBLIC RESIDENTS OF NOMANSLAND

Apology for absence received from Councillor Mr. T Ford

Public Session

Mr. Govett raised the question of speeding traffic using the Lane as a Rat Run from the Link Road he said "that he had drawn up proposals with the support of some of the Lanes residents.

Mr Govett handed a copy of these proposals to Councillor Mr. M. Lee & The Chairman of the Parish Council.

Mr. Govett outlined the proposals which included a chicane and speed ramps in the lane.

A general discussion followed involving Councillors & Members of the public.

Agreement was reached that as any proposals could have an effect on the Village as a whole the best way forward would be to arrange a Public meeting at which residents of the Village of Nomansland could all voice their opinions and a representative of the Highways Authority would be invited to attend.

The Clerk agreed to make the necessary arrangements.

Mr. Govett & Mr. Best raised the question of public participation at Council Meetings.

Councillor M. Lee said that this would be possible ,standing orders could be lifted for a short period of time to allow for comment, a period of no more than three minutes was agreed by all present

Councillor M. Lee left the meeting as he had to attend another Parish Meeting that evening.

Council Meeting

Minutes of the last meeting were read and agreed.

The Chairman reminded all Councillors of any declaration of interest.

Highways

Councillors expressed concern regarding the state of many of the Roads throughout the Parish. The Clerk said that he had been in contact with the Highways Authority regarding many of the Roads which had Pot Holes and Subsidence, however it was proving difficult to get any remedial action carried out due to lack of funds.

Mr. Hayes raised the question of the siting of a Directional Arrow at Woodford Bridge as there had been on recent occasions vehicles leaving the Road by the Bridge.

Finance

Councillors agreed the following payments £300.00 Clerks Salary, £52.88 Audit Commission Fees.

The Clerk stated that the Audit Fee included a sum of £7.88 V.A.T. which would be reclaimed.

After these payments and reclaimed V.A.T. the Parish Council Account would stand at £111.89 in credit. The Council had yet to receive an account for the Election expenses.

Correspondence

The following items of correspondence was tabled:-

- 1 E mail address
- 2 What's on in Devon Heartland
- 3 Training for Parish Clerks
- 4 Best Kept Village
- 5 Parish Plans
- 6 Village Green
- 7 Nationwide petition for the funding of Village Halls
- 8 Devon Rural training
- 9 The Crediton and Area Market & Coastal Towns Initiative
- 10 Devon Talk
- 11 Community Flood Project
- 12 Rural Transport Partnership
- 13 Mid Devon Primary Care Trust
- 14 Fire Service changing Fire and Rescue
- 15 Clerk and Councils Direct
- 16 Local Councils update
- 17 News Round Up Devon County
- 18 Dog Bin request
- 19 Community Computers
- 20 Environmental Issues
- 21 Countryside Access
- 22 Quality Councils
- 23 Local Government Forums
- 24 New Planning Regulations

Planning

- 1 H.D. Cole Summer Farm Erection of a steel frame agricultural machinery storage building. Approved
- 2 S. Preece Marchweeke Farm THELBRIDGE change of use of one Holiday let unit to external alterations. Approved

A.O.B.

Parish Council Web Site

The Clerk said that he had been in contact with Mid Devon I.T. Division regarding the setting up of a Web Site for the Parish Council. It would be possible for the Council to have its own Web Site and Mid Devon District Council would provide training. This could not take place until the new year as the Council were in the process of moving premises. The Clerk further reported that he now had an Internet connection and raised the possibility of claiming a proportion of the cost against Tax.

There being no other business the Chairman closed the meeting at 9.30 P.M.

Signed W. K. Boudry Chairman Dated 8th March 2004

MINUTES OF A PARISH COUNCIL MEETING HELD ON 24 SEPTEMBER 2003

COUNCILLORS PRESENT:-	W.K.	BOUNDY	CHAIRMAN
	R.J.	CHARLTON	
	S.M.	COLE	
	T.W.	FORD	
	B.W.	GILBARD	
	R.S.J.	HAYES	
	G.J.	WEBBER	
	M.	SQUIRES (Mrs.)	DISTRICT COUNCILLOR
	M.	LEE	COUNTY / DISTRICT COUNCILLOR

6 MEMBERS OF THE PUBLIC RESIDENTS OF NOMANSLAND.

Public Session

Mr. Grovett handed the Chairman a list of questions regarding a site meeting at Nomansland.

- 1, Why a Site meeting held without all resident of the lane being invited.
- 2, Why wasn't a site meeting held after I raised concerns at earlier Parish Council Meetings.
- 3, Were our local Parish Council members invited – I voted for local applicants knowing that if they were elected they should fairly represent Nomansland.
- 4, If our local member was not available to attend the site meeting – why was the meeting held at a time he could not attend.

The Chairman explained that the meeting was purely of a fact finding nature in response to a resident's Suggestion regarding the area outside his residence.

Mr. Grovett asked that the Council take the complaints made on board.

Council Meeting

The Chairman reminded all Councillors of any declaration interest.

Minutes of the Last meeting were read and agreed.

Highways

Residents of Nomansland were of the opinion that they should be allowed to draw up a scheme to overcome some of the traffic problems they have been experiencing for some considerable time. The District & County Councillors both agreed that they would look into any plans that were forthcoming and these plans should be forwarded to them.

Mr. Grovett told the meeting of the action that he had taken to remove a sign regarding the sale of the new homes which he said was causing a danger as it limited the vision of drivers.

At this point Councillor Ford queried the input of members of the public. The Chairman sought the advise of the District Councillors present. The Councillors advised that the public input should be limited to the public session only and a time constraint should be put on the public session.

Mr. Best asked if this would rule out any further participation in the meeting, The Councillors affirmed that this was the case

Members of the public then left the meeting.

The Parish Council agreed that any scheme being drawn up by the residents of the lane should not have a detrimental effect on other areas of the village.

Finance

The Clerk reported that as agreed at the last meeting the Current Account and the High Interest Accounts have now been amalgamated into a Treasurers Account although the bank have recently informed us that this account will no longer attract interest.

The Council agreed that as the amount of interest paid was negligible that no further action need be taken.

Finance (cont.)

The Clerk reported that the accounts for the year ending 31 March 2003 had now been duly audited. No discrepancies had been found.

The Current Financial situation shows a credit balance of £464.77.

Outstanding payments are Clerks salary £300 and audit fees yet to be advised.

The Chairman signed the half yearly statement of account.

Correspondence

The following items of correspondence was tabled:-

- 1 Strategic Plan Working for a Better Devon
- 2 Devon Association of Parish Councils Annual Report
- 3 Devon and Cornwall Police Authority annual Report
- 4 Area Committees being disbanded with immediate effect
- 5 Village Green September issue
- 6 Standards Board Code of Conduct
- 7 Best Value Performance Plan
- 8 Rural Transport Partnership
- 9 NALC Conference City Hall Cardiff
- 10 Councillors Allowances
- 11 Chairman's Reception Dates
- 12 Monthly News Round Up Devon County
- 13 Set up of new Highways Committee
- 14 Devon Fire Authority Performance Plan
- 15 P.R.O.W. Country Side Agency
- 16 New Farm Buildings a Design Guide
- 17 Devon Talk
- 18 The Parish and Town Council Scheme
- 19 Local Parish and Town Council Websites

The District Councillors informed the clerk that the Information Technology Division and Mid Devon could provide assistance in the setting up of a Parish Web site.

Planning

Erection First Floor Extension The Barns Nomansland

Approved

Erection of First Floor Elevation to the South West Elevation Glendale Nomansland

Approved

Agricultural Prior Notification of the Erection of Machinery Storage Building Menchine Farm Nomansland

Approved

Erection of 21m High Telecommunications Mast With associated Antenna Cabinets and Site Compound Stourton Barton

Approved

Erection of a Two Storey Extension to rear and link to join Garage to Dwelling House Oakfield Thelbridge

Approved

Erection of Building for Stables / Hay Storage 1 Stretchdown Thelbridge

Approved

Outline application for the erection of a new Dwelling and Garage and Relocation of existing Garage The Brambles Thelbridge

Approved

Retention of Wood and canvas Dwelling and Wood and Canvas Workshop for Woodworking and Studio Upcott Wood Thelbridge

Planning Permission Refused

Erection of a Garage to side elevation

Withdrawn

Conversion of Redundant Agricultural Buildings to a No1 Dwelling with associated Agricultural Curtalage and alterations to the Highway Junction Westcott farm

Withdrawn

A.O.B.

The Clerk reported that due to the freedom of Information Act minutes of meetings are required to be posted on a Web Site as is other information coming to hand. The Act does not come into force until 2005 but as a first step he considered that in future all minutes of meetings should be type written And each Councillor should be supplied with a copy. Minutes of Meetings should be kept and signed by the Chairman as at present.
All Councillors agreed to this course of action.

There being no other business the Chairman closed the meeting at 9.30pm.

Signed *W. K. Brady* Dated *9th December 2003*