

**Minutes of the Meeting of Cantley Staithe Charitable Association held on Thursday
20th October 2022 at 6.30pm at Limpenhoe Village Hall**

Present: Dot Machin
Steve Bennett
Peter Key
Kevin Francis

Also present: Melanie Eversfield, Clerk to the Trustees, Derek Allen, Cantley Staithe Working Group and 1 resident.

1. Apologies

Apologies for absence were received from Brenda Pawsey and Jan Davis. Norma Knight arrived later in the meeting.

2. Minutes of the Meeting held on 21st July 2022

These were circulated and agreed as a true record.

3. Matters arising from the minutes

There was none.

4. Finance

- a) No payments were to be made at present
- b) The accounts from 1st April 2021 to 30th September 2022 were received and noted.
- c) It was noted that all mooring fees for 2022 had been received.
- d) It was noted that the Annual Return had been submitted to the Charity Commission.

5. Matters for consideration

- a) Following recommendation from the working group the following was discussed:
 - Trees – There could be an opportunity to plant some trees along the factory wall by the trench. There Matthew Davies from Norwich Fringe had looked at this and was going to let us know his thoughts along with some prices. The Clerk to chase this up.
 - Fire Extinguisher – It was noted that the fire extinguisher is due a service. The Clerk to deal with this.
 - Hedge – It was noted that the hedge needs trimming. The Clerk to ask the factory if they will do this.
 - Noticeboard – It was noted that the Clerk had made an official complaint to the Broads Authority in relation to its illegible safety sign. She will continue to complain about this.
 - CCTV / Wi-fi – Derek Allen stated that he had looked into this and he doesn't think it will be viable. Put this on hold for now.
 - Water – It was noted that most of the avenues in which water can be installed at the Staithe have been exhausted. Derek Allen to get a quote from Anglian Water as to how much it would cost to get water from the main road.
 - Rhino Building Supplies – It was noted that the Clerk had been able to set up an account with the company and would therefore order some materials to re-surface the area.
- b) Consideration of sponsorship for the ensuing year to comply with the charities objectives was considered. It was noted that the Clerk had received information from Cantley School with regard to sponsoring swim lessons. It was agreed to give £2035.00 for this year only.

6. Any Other Business

There was none.

7. Date of Next Meeting

It was noted that the next meeting would take place on Thursday 19th January 2023 at 6.30pm in Cantley Village Hall.

The meeting closed at 7.05pm

CHAIR