

## Baldersby and Baldersby St James Parish Council

Draft Minutes of the Ordinary Meeting of  
Baldersby and Baldersby St James Parish Council  
held on **Tuesday 30<sup>th</sup> August 2022** at 18:30 at The Mission Room, Baldersby

**Attendees:** Cllr J Hart (Chair), Cllr C Brown, Cllr V Shaw, Cllr P Whitham, County Cllr N Brown, K Pettitt (Clerk and RFO).

### **2223/025 To receive apologies and approve reasons for absence.**

Apologies were received and accepted from District Cllr S Brown. Cllr Hart welcomed Cllr Whitham to his first parish council meeting.

### **2223/026 Declarations of interest**

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation

In both cases none were received or declared.

### **2223/027 To confirm the minutes of the meeting held on Tuesday 12<sup>th</sup> July 2022 as a true and correct record.**

The minutes were accepted as a true and correct record and signed accordingly by the Chair.

### **2223/028 To receive reports from Ward Councillors**

County Cllr Brown reported as follows. It was relatively quiet at both HBC and NYCC owing to the holiday season. In HBC's case this was also due to the winddown having commenced with the unitary authority due to take over on 1<sup>st</sup> April 2023. Work was going ahead on setting up the new council. It was mainly executive lead with decisions filtering downwards to the working groups. Cllr Brown expressed concern on how telephone enquiries would be dealt with and would keep parishes updated on progress. He also had meetings with Area 6 Head, Melissa Burnham, arranged to address concerns.

The new rollout of bins from HBC was raised. A number of questions were raised as to the location of the proposed bins, what was happening to the current dog bins (outside the school gates, and whether the Parish Council could provide their own casing for the new wheelie bins, more in keeping with the surroundings. The Clerk would investigate. The meeting was informed that there were three options with the new bins, have them as specified ( three times the size of the current ones), just have the wheelie bin, or not have the bins at all. The Parish Council decided, reluctantly, that they would have to go with the first option, but to investigate casing that the bins could be enclosed in.

**Action The Clerk, All**

### **2223/029 Public Participation**

As there were no members of the public in attendance there were no questions.

### **2223/030 To receive the Clerks Report.**

**Resolved:** The Clerk's Report was unanimously accepted.

### **2223/031 Financial Matters**

- a) To approve the bank reconciliation and budget comparison for August 2022.

The bank balance after outstanding cheques were accounted for was £10,772.08. The comparison against budget was satisfactory. The report was approved unanimously.

b) To approve the Schedule of Payments as follows:

28.7.22	DD Clerk's Salary July	Unrestricted	Salary and related costs	£	144.00
28.7.22	DD HMRC	Unrestricted	Salary and related costs	£	36.00
18.7.22	DD Southern Electric	Unrestricted	Sports Pavillion	£	109.42
21.7.22	DD Southern Electric	Unrestricted	Sports Pavillion	£	1.06
20.8.22	DD M Hullah	Unrestricted	Grasscutting	£	412.00
28.8.22	DD Clerk's Salary August	Unrestricted	Salary and related costs	£	144.00
28.8.22	DD HMRC	Unrestricted	Salary and related costs	£	36.00
31.8.22	DD Clerk's Expenses	Unrestricted	Office expenses	£	-
				£	12.25

The payments were approved unanimously. A payment to NYCC for £900 for the erection of VAS posts was also approved unanimously as this had previously been authorised by councillors.

c) To approve the budget process for FY 23/24.

**Resolved:** The Clerk was authorised to commence the process as per the previous financial year. Draft budgets would be circulated to councillors prior to the next meeting with a view to gaining sign off in November.

d) To agree to remain opted in for the SAAA sector led auditor appointment regime.

**Resolved:** The Parish Council unanimously agreed to remain opted into the process.

e) To approve the annual inspection of the Children's Play Area

**Resolved:** The Parish Council agreed unanimously to approve the annual inspection and give the Clerk authority to pay the £61 invoice.

**2223/032 Planning Matters**

a) To note and agree the Planning Summary for the year.

**Resolved:** The Planning Summary was unanimously approved.

**2223/033 Correspondence Received.**

a) Correspondence received from a parishioner regarding a tree causing obstructed view of the road.

**Resolved:** Cllr Brown would give the tree a modest trim this week as there was no TPO involved. Cllr Whitham would also trim the tree by the new VAS pole.

**Action Cllr Brown and Cllr Whitham**

**2223/034 To receive information on the following ongoing issues and decide further action where necessary:**

a) To receive an update from the working group on the pavilion.

After discussion with members of the working group it was agreed that Cllrs Hart, Carter and Whitham would have informal discussions with the owners on what the potential uses for the building may be and then to report back.

**Action Cllrs Hart, Brown, Whitham**

b) To discuss the issue of speeding within the village and to discuss the report from the Highways Engineer.

Councillors had met with the Highways and had agreed locations for the VAS equipment. Poles had been installed. Two suppliers had been suggested, one of whom had responded with a quote. It was agreed to await the second

quote, which would then be circulated, and a preferred supplier selected. The Clerk would ascertain lead times of the equipment. It was agreed that the equipment, once selected would be delivered to the "Good Food Shop".

**Action: The Clerk**

In addition it was resolved that members of the public should be approached in order to set up a maintenance team for the equipment. Cllr Whitham would pursue.

**Action: Cllr Whitham**

c) To update the meeting on the repairing of the sign at Ward's Corner, street lighting and the white lining in the village.

The Clerk had received a response from Area 6 regarding the white lining; this was due to be redone before the financial year end. He would chase the situation regarding the street lighting, which he had escalated to Melissa Burnham. The Wards Corner sign had gone missing; this needs to be replaced. Cllr Shaw would provide a picture of the lorry damage to the verge at Wards Corner which the Clerk would take up with Area 6. Finally it was noted that there had been no response from Area 2 Thirsk regarding the proposed alterations of the weight limits through Baldersby St James. The Clerk would raise this with Nick Brown.

**Action The Clerk, Cllr Shaw**

d) To confirm the defibrillator battery has been checked.

Cllr Brown informed the meeting the battery had been checked.

e) To receive a report on Baldersby St James School

Cllr Carter reported as follows. The keys had been handed over to the church wardens. He reported that the Downey Estate were still hopeful of keeping the school open as some kind of educational establishment. He also requested that as a one off, the Parish council agree to a cut of the school garden grass. This was approved and Cllr Carter would contact the contractor to arrange.

**Action; Cllr Carter**

#### **2223/035 To discuss the Parish Council Website**

Cllr Hart had reported that he had spoken to our current provider, who was happy to help facilitate a move onto a new platform. The Clerk had previously reported that the Grewelthorpe site was very good, run on the Hugo Fox platform. A bronze level site would cost us nothing if we were able to design the site ourselves. The Clerk would circulate the link to Grewelthorpe's site for councillors to look at.

**Action: The Clerk**

#### **2223/036 To discuss HBC's roll out of replacement waste bins**

This item had been covered under 2223/028.

#### **223/037 To discuss future community events**

There was a weekly coffee and chat event at the Church. The Parish Council would be interested to hear from parishioners who would like to organise an annual event on similar lines to the platinum jubilee event. Parishioners were asked to contact members of the parish council or the Clerk if they were interested in joining a committee.

**Action: All**

#### **223/038 To discuss training requirements for Councillors**

The Clerk circulated details of training available. As there was money set aside in the budget Councillors were asked to declare any interest in specific courses as they arose.

**Action: All**

**2223/039 To confirm the date of the next meeting as 18:30 Tuesday 15<sup>th</sup> November.**

The dates of the next meetings were confirmed as follows:

18:30 Tuesday 15<sup>th</sup> November 2022  
18:30 Tuesday 17<sup>th</sup> January 2023  
18:30 Tuesday 21<sup>st</sup> March 2023

DRAFT