

NORTHBOURNE PARISH COUNCIL

MINUTES OF A MEETING

Held on

Thursday 8th June 2023 at 7.00 pm - Northbourne Parish Hall

1. PRESENT AND APOLOGIES

CLLrs: Dan Edelman (Chair), Eileen Rowbotham, (Vice Chair), Bob Brewin, Mak Pays, Jacquie Brett.

Apologies were received from Cllr Steve Manion.

Clerk – Cathy Skinner

Ten members of the public

2. DECLARATIONS OF INTEREST:

a) Declaration of any councillor's interest in agenda items other than those registered at previous meetings. b) Declaration of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests (other than those previously disclosed), and a reminder to think of any changes to the DPI Register held at DDC, such as a change of job or home. c) Voluntary Declaration of other non-significant interests.

There were none

3. CO-OPTION TO NORTHBOURNE PARISH COUNCIL

To meet interested parties and agree co-option.

Dan Edelman stated that a decision will not be made at this meeting, expressions of interest have been made informally by other parishioners. It is the council's intention to allow these people to formalise their requests for consideration by sending them to the clerk.

The three potential co-optees present introduced themselves to the meeting and spoke about their local interests and what they believed they would be able to bring to the parish council. In particular this includes representation of areas outside of Northbourne village such as Circular Road and Finglesham. Environmental issues and promotion of sustainable development also key topics.

4. PUBLIC CONTRIBUTION TIME– limited to items on the agenda

None.

5. DISTRICT & COUNTY COUNCILLORS' REPORTS

There were none presented.

6. TO APPROVE THE MINUTES OF THE LAST MEETING HELD ON 25th May 2023

Previous minutes were agreed as a true and accurate record - proposed by councillor Rowbotham, seconded councillor Brett. AGREED

7. PLANNING

- a. 23/00680 : 2 Updown Farm Cottages, Betteshanger – erection of a garage.
- b. 23/00703 : Updown Farm, Betteshanger - Conversion of Stable and adjoining outbuilding to provide guest accommodation to incl. removal of staircase & pizza oven, extension of mezzanine floor, insertion of new partitions & staircase & creation of new internal openings. Reinstate 2no door openings to SE elevation. Replace existing door on SE elevation. Glazed panel fixed within existing NE elevation opening. Insert 2no high level windows to SE elevation. 3no existing stable doors to NE elevation altered with glazed openings fixed internally. Insertion of 4no. rooflights.

No objection to the above applications.

8. PARISH HALL & USE OF ALMONRY MEADOW FOR HALL EVENTS

Dan Edelman has attended a meeting with representatives of the parish hall. Following that meeting a copy of the original legal transaction has been obtained. This is a lengthy document which needs some further study, Dan suggested arranging a separate meeting to consider this matter. In first examination of this legal transaction the parish council noted that they should have representation on the Parish Hall Committee. Key factors notably include that the hall should be used for the benefit of parishioners.

Almonry Meadow is owned by the parish council and according to the deeds, can only be used as a recreation ground and for church use.

It was then agreed that parish council representatives to this committee would be done Edelman, Eileen Rowbotham and the clerk, Cathy Skinner. Clerk to contact Tracy Doodney to arrange a meeting.

9. PROPOSED AIRFIELD AT LITTLE MONGEHAM PLANNING APPEAL

To appoint a Parish Council Representative to speak at the DDC appeal.

The Airfield appeal hearing is scheduled for 20th of June at 10:00 AM. Sutton parish council have requested that Northbourne PC represent their interests at the hearing, Councillor Rowbotham proposed Dan Edelman to attend this was seconded by Jackie Brett and agreed by all.

10. FINANCE

1. Bank Mandate changes – progress update
2. To consider and complete the Annual Governance & Accountability Report
The AGAR was completed and signed by Chair and Clerk at this meeting.
3. To approve submission of the Exemption
The Certificate of Exemption was signed by the Chair and Clerk at this meeting

4. To approve payments due:

Coronation Celebration Donations	
The Crown Finglesham	£50
Ian Denne Northbourne Horticultural Society	£50
Betteshanger Social Club	£50

5. To note the finance report

The Finance report was noted, no comments to add.

11. ITEMS FOR THE NEXT AGENDA

12. DATE OF NEXT MEETING

13th July 2023

Cathy Skinner- Clerk

DRAFT