

**Worldham Parish Council  
Annual Parish Council Meeting  
Wednesday 1<sup>st</sup> May 2024 at 7.30pm  
EAST WORLDHAM VILLAGE HALL**

Dear Councillor

You are hereby summoned to the Annual meeting of Worldham Parish Council for the transaction of business set out below.

*P Hibbins*

Pam Hibbins, Clerk to the Council

22<sup>nd</sup> April 2024

**AGENDA**

- 1. Election of the Chair of the Council for 2024/2025** and Declaration of Acceptance of Office
- 2. Election of the Vice Chair of the Council for 2024/2025**
- 3. Chair's Announcements**
- 4. Apologies of absence**
- 5. Declaration of Interests**  
*Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*
- 6. Approval of Minutes of the meeting held on 3<sup>rd</sup> April 2024 and any matters arising**
- 7. District Councillor's Report** – To hear a report from the District Councillors
- 8. Public Question Time** – Adjournment of the meeting for 15 minutes to allow the public to raise questions
- 9. Appoint Council leads for the following:**
  - a) Village Hall
  - b) Parish Priorities
  - c) Planning
  - d) Playground
- 10. Appoint Councillors representatives to any outside bodies and agree reporting terms to Council:**
  - a) Footpaths Officer
  - b) Jalsa Salana Representative
  - c) Neighbourhood Watch Co-ordinator
  - d) Speedwatch Co-ordinator
- 11. Review of Council's Procedures** – Review council policies and procedures to include Standing Orders, Code of Conduct Financial Regulations, review of risk, press and media policy, Village Hall remuneration (Administrator and cleaner).
- 12. Grants** – To agree if donations to churchyards for 2024-2025
- 13. Meeting dates for 2024/2025**– To agree dates for the forthcoming year
- 14. Finance/Administration:**

- a) To receive a Financial Report from the Clerk and year end report.
- b) To approve payments on the Payment Schedule

**15. Internal Audit Report** – To note the contents of the internal audit report prepared by Do the Numbers Ltd and agree any actions required by the Council

**16. Annual Return & Governance Statements 2023-2024**

- a) To note the Annual Internal Audit Report signed by the Internal Auditor
- b) To consider & agree responses to the Accounting Statements in Section 1 and approve Section 1
- c) To approve the Accounting Statements in Section 2
- d) To confirm the dates for the exercise of public rights to inspect accounting records to be Monday 3 June to Friday 12 July 2024
- e) To confirm no conflict of interest with BDO LLP (External Auditor)

**17. Planning Applications:** to consider and agree responses to the following applications:

- a) To note any update on previous planning applications (Appendix 1)
- b) Discuss and agree a response to the following:

**32038/013 Worldham Park Golf Club, Cakers Lane, East Worldham, Alton, GU34 3BF**

Section 73 application to vary condition 2 (Lighting) of permission 32038/012 (Three Padel Tennis Courts together with associated walls and infrastructure)

**Deadline 9th May 2024**

**SDNP/24/00513/HOUS Manor End , Worldham Hill, East Worldham, Alton, Hampshire, GU34 3AX**

Proposed loft conversion.

**Deadline 9th May 2024**

**SDNP/24/01683/OHL - Land at Wick Hill Farm, Wick Hill Farm Lane, Hartley Mauditt, Alton, Hampshire, GU34 3BP, GU34 3BP**

To replace the existing Single Pole Mounted Transformer with a New Single Pole Mounted Transformer. The New Single Pole Mounted Transformer will have a circumference of 18 Inches whereas the current pole has a circumference of 15 Inches, there will be no change in the existing height of the proposed new pole.

**Deadline 8th May 2024**

**SDNP/24/00384/FUL The Oast House , Wick Hill Farm Lane, Hartley Mauditt, Alton, Hampshire, GU34 3BP**

Change of use, alterations and extension to existing agricultural barn to create a function space for wine tasting events together with parking landscaping and associated works.

**Deadline 16th May 2024**

**18. SDNPA Renewable Energy Study** – To consider a response to the consultation ending 10<sup>th</sup> May 2024

**19. Village Hall Improvements** – To consider a draft application to the EHDC Supporting Communities Fund

**20. To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised by residents**

**21. Date of next meeting:** Meetings are normally held on the first Wednesday of each month, 7.30pm, at East Worldham Village Hall.