

## ALKHAM PARISH COUNCIL

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### Minutes of the Annual Meeting of the Parish Council held on Monday 13<sup>th</sup> September 7.00pm in Alkham Village Hall

Present: Cllrs N Burrows ( Chairman); M Hibbert; A Barrier

Also present: I Bowie ( Clerk) and 1 member of the public.

#### Prior to the start of the meeting:

Representations from the public *will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes, on agenda items, at the discretion of the Chairman. The minute book will be closed.*

It was noted that the Meet and Greet would take place on the 23<sup>rd</sup> October in the Village Hall.

#### 1. Apologies, Declarations of Interest and Dispensations:

1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. Apologies were received and the reason given accepted by members from Cllr D Beaney.

1.2 **Declaration of Changes to the Register of Interests.** There were none

1.3 **To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.** There were none.

1.4 **Requests for Dispensations.** There were none

1.5 **Declarations of Lobbying.** There were none

#### 2. Consideration of items to be taken in private (Exclusion of Public and Press):

In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature. There were none.

#### 3. Minutes of the Parish Council Meeting:

It was RESOLVED that the minutes of the Parish Council Meeting held on 28<sup>th</sup> June 2021 were confirmed as a correct record and signed by the Chairman.

#### 4. Matters arising from the minutes (not included in other agenda items):

It was AGREED that the Clerk would follow up with Cllr Beaney regarding the adoption of the BT Telephone box in Ewell Minnis. PO Box for the Parish Council Clerk to progress. Chalksole Green Clerk to contact Harmer and Sons to arrange a call to the Chairman to cut back the overgrown brambles.

#### 5. Finance:

5.1 To authorise payments on the schedule: It was RESOLVED to authorise the payments on the schedule.

5.2 Late Payment Request/s to be discussed for approval and payment. It was RESOLVED to make payment to Harmer and Sons re grass cutting in the Village. ( Payment added to the schedule)

5.3 To receive the bank reconciliation: The bank reconciliation was received and noted.

#### 6. Highways:

6.1 To consider the Highways Improvement Plan:

6.1.1 To consider an additional KCC Highways speed survey. It was RESOLVED that the parish council would pay KCC Highways £95 for a speed survey following an accident near Chalk Farm. The speed survey would hopefully lead to the implementation of a speed reduction initiative by KCC Highways.

6.2 To receive the KCC Highways parish portal report: The parish portal report was received.

6.3 To receive an update on the New Bus Stop: It was reported that the bus stop had been installed.

6.4 To consider any other Highways matters :

#### 7. To receive reports from:

7.1 Kent County Councillor

KCC Cllr Beaney

- 7.2 DDC Report DDC Cllr Hibbert  
Cllr Hibbert reported on the difficulties currently being experienced by residents regarding the bin collections. It was reported that Veolia had caught up with food and recycling collections but garden waste collections had been suspended until new drivers wererecruited.
- 7.3 Byways Cllr Barrier  
Access to Evergreen via Slip Lane and potential blocking of the footpath.- Cllr Barrier reported that the PROW officer has been contacted regarding this matter.
- 7.4 Parish Plan Cllr Burrows  
Mr Barnard reported that he was trying to get consensus with the Planning Team to move the project forward. The aim was to have a meeting with the planning team and for this t be fed back to the parish council at the next meeting.
- 7.5 Drainage and Flood Warden Report Cllr Hibbert  
Cllr Hibbert spoke to his report. Attached appendix 1
- 7.6 Clerks Report I Bowie  
The Clerk reported that the parish council emails had been set up and that Cllrs must use these for all parish council communication. Cllrs must no longer sue their personal email addresses to conduct parish council business.
- 7.7 PCSO Report PCSO Keehner  
The report was circulated with the agenda. Appendix 1
- 8. Planning:**
- 8.1 To consider the following applications: There were none
- 8.1.1 21/00614 Meadows Caravan Site Alkham Valley Road Alkham CT15 7EW  
Siting of 10no. additional static caravans for Gypsies and Travellers, 2no. touring caravan pitch dayroom, creation of 24no. parking spaces (including the touring caravan car parking) hardsta associated infrastructure (Amended Description) **APC Maintain original objection**
- 8.2 To table planning applications dealt with since last meeting: There were none
- 8.3 To receive an update on any outstanding planning applications and results:
- 8.3.2 21/00916 9 Glebelands Alkham CT15 7BY  
Erection of a first-floor side extension **Application Permitted**
- 8.3.3 21/00793 Land East Of Cluaran Alkham Valley Road Alkham Kent  
Erection of storage shed and greenhouse with raised cultivation beds (retrospective)  
**Application Permitted**
- 8.4 To receive late planning applications and other late planning matters: There were none
- 9. Play area and Village Green**
- 9.1 To receive the Monthly Inspection Report – The reported was received
- 9.2 To receive an update re. additional bin/s and/or increased frequency of emptying: Cllr Hibbert offered to assist in getting a response from DDC.
- 10. Correspondence:**
- 10.1 To Table Items of Late Correspondence:
- 10.2 To Table items circulated: All items were noted.

Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

Enforcement Matters There were no enforcement matter to be discussed/

There being no further business to b transacted the Chairman closed the meeting at 20:54

Signed : *Neil Burrows*

Chairman

Date: 6<sup>th</sup> December 2021

## Alkham Drainage Work Progress Updates – September 2021

Latest work updates for submitted Alkham drainage fault reports to Kent Highways drainage department are as follows:

- 496540- Hogbrook Hill sump drainage and culvert silted up.
- 596053- Roadside drain adjacent Martin Vale, Hogbrook Hill blocked.
  
- The double culvert underground pipes, linking the Garden Centre ditch to the ditch outside the entrance to the Meadows CV site, has been reported blocked or damaged with the water causing flooding on the entrance driveway to the CV site and in the surrounding area. Inspected by Ian Day KCC Drainage, awaiting work decision.
  
- Riparian owners of Alkham ditch, from Thorn Cottage through to Garden Centre have cleaned out all the silt down to original levels. KCC drainage team to clear out silt from roadway culvert adjacent Thorn Cottage.
  
- Ditch east of Short Lane roadway culverts to be cleared out by landowner. Preparatory work started with newly installed boundary fence erected alongside bridleway. Internal northern fencing removed to allow access for further clearance.

Martin Hibbert  
Flood Warden

7/09/21

# Parish Council monthly update

## **Alkham, Capel-le-Ferne and Hougham.**

August 2021  
Update

Information provided by: PCSO 61078 MEGAN KEEHNER, DOVER CSU.

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### **Alkham**

08/08/2021\_ – RTC – Alkham Valley Road.

28/08/2021 – RTC – Alkham Valley Road.

### **Ewell Minnis**

### **Capel-Le-Ferne**

05/08/2021 – RTC – New Dover Road.

10/08/2021 – Criminal Damage – Old Dover Road.

Informant has used their car, it was making a loud noise, they took it to a garage and it looked as if someone has tampered with the catalytic converter.

### **Hougham**

23/08/2021 – Elms Vale Road, Hougham. Dog off lead bit informant.

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**Kent  
Police**

For more information about policing in your area, visit [www.kent.police.uk](http://www.kent.police.uk)

To report a non-urgent crime online, visit [www.kent.police.uk/contactus](http://www.kent.police.uk/contactus)

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**Alkham Parish Council Payments September 2021**

<b>Payee</b>	<b>Description</b>		<b>£</b>
<b>Harmer and Sons</b>	<b>Village Maintenance May, June , July</b>		<b>619.10</b>
<b>Ionos</b>	<b>Emails and Domain (July, August, September)</b>		<b>90.00</b>
<b>Royal Mail</b>	<b>PO Box Address for PC</b>		<b>360.00</b>
	<b>September Total</b>		<b>1,069.10</b>