

Newington Parish Council
Parish Council Meeting to be held at Newington Village Hall
Monday 11th November 2024 at 7.00pm

Agenda

Councillors: **Councillor John Neale (Chair)**
 Councillor Sarah Wright (Vice-Chair)
 Councillor Jill Sage
 Councillor Bob Laslett
 Councillor David Godfrey
 KCC Councillor Susan Carey
 FHDC Stephen Scoffham
 FHDC James Butler

Clerk: **Jean Gilham**

1. **Apologies** – members are reminded of the need to tender apologies with the reason for their absence direct to the Clerk if they are unable to attend.
 - a. Members will confirm acceptance of the reasons of absence.
2. **Declaration of Interest:**
To declare a Disclosable Pecuniary Interest (DPI) or Other Significant Interest (OSI) relating to items on the agenda.
3. **Minutes of previous meeting**
Meeting held on 11th September 2024 minutes previously circulated.
4. **Matters Arising from previous meeting** –
 - 4.1 Move of meetings from Georges Barn to Village Hall
 - 4.2 Play Equipment update
 - 4.3 Move to Parish Online for email and website
 - 4.4 Hugo Fox (website)
 - 4.5 Purchase of items for back up of laptop
5. **Open Session/Public Participation**
Meetings of the Parish Council are not public meetings but, members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman permits them to do so. Members of the public may not take part in the Parish Council Meeting itself but are permitted under this agenda item.
6. **Reports (if available)**
KCC Councillor Susan Carey
FHDC Stephen Scoffham
FHDC James Butler
7. **Planning** –
8. **Financial Reports** –
 - 8.1 Payments made in September - circulated prior to meeting
 - 8.2 September Bank Statement & Reconciliation circulated prior to meeting
 - 8.3 Payments made in October – circulated prior to meeting
 - 8.4 October Bank Statement & Reconciliation circulated prior to meeting
 - 8.5 Payments falling in November –
 - Warranty for laptop £70
 - Village Hall Meeting £31.50
 - Scribe Accounting £273.60
 - 8.6 Forthcoming Precept
9. **Policy and Procedure Review -**
 - 9.1 Social Media
 - 9.2 Equal Opportunities

10. AOB

- 10.1 Environment Agency Meeting – Seabrook Stream update – Bob Laslett
- 10.2 FHDC & Parish Councils Joint meeting – Bob Laslett
- 10.3 PC Mehmet update on email request – Jean Gilham
- 10.4 Lorry Damage in Village – Bob Laslett
- 10.5 Meeting with Sojan Joseph (MP) on 15.11.24 update – Jean Gilham
- 10.6 Meeting with Highways and Transportation (20th Nov) – Jean Gilham
- 10.7 Increase the number of councillors – Bob Laslett

Meeting closed at:

**Parish council meeting dates for 2025,
All meetings will start at 7pm and will be held in the Village Hall**

| DATE | SPECIFIC ITEM | POLICY AND PROCEDURE REVIEW |
|--------------------------------|-----------------------------|---|
| JANUARY 13 TH 2025 | Precept Setting for 2025/26 | Asset Register, Statement of Internal Control, Financial Reserve Policy |
| March 10 th 2025 | | Code of Conduct, Privacy Notice (GDPR staff, councillors and role holders) Standing Orders, Accessibility Statement |
| May 12 th 2025 | Audit Information/review | |
| July 14 th 2025 | | Co-option Policy, General Privacy Notice, |
| September 8 th 2025 | | Accessibility Statement, Risk Assessment |
| November 10 th 2025 | Budget Review for Precept | Equal Opportunities Policy, Social media Policy |