

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 11 JUNE AT 8PM IN MARSH GIBBON VILLAGE HALL

PRESENT: Cllrs A Lambourne (Chair), J Smith (JS), E Taylor (ET), N Lyon (NL), T Reveler (TR), and
L Cross (LC)
Carole Jackman (Clerk)

Meeting commenced at 8pm.

OPEN FORUM:

There were no members of the public present.

1 APOLOGIES

Cllr R Daniell

2 DECLARATIONS OF INTERESTS

None.

3 MINUTES OF MEETING HELD ON 16 MAY 2024

The minutes of the Annual Meeting of the Parish Council held on 16 May 2024 were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

None.

5 GENERAL CORRESPONDENCE

All correspondence had been circulated to councillors prior to the meeting.

6 PLANNING

6.1 Applications

None to consider.

6.2 Approved applications

None.

6.3 Bucks Council (AVDC Area) Refused Application

24/00978/APP : Proposed extension to the existing yard including change of use of land to the west of the existing yard and, altering the surface of the land into permeable hardsurfacing (Part retrospective) - Old Station Yard Marsh Gibbon Road Poundon Buckinghamshire OX27 0AX.

6.4 Late Applications

None.

6.5 Future Development: Catesby Estates Proposals

It was noted that:

- a public meeting had been arranged for 7.30pm on Wednesday 13 June.
- Leaflets had been delivered to residents informing them of the meeting.
- Cllr NL had prepared a presentation which he agreed to circulate to councillors before the meeting.
- Catesby Estates had acknowledged an invitation to the meeting but had not indicated whether or not they would attend.
- The Conservative and Liberal Democrat candidates for the forthcoming parliamentary election had confirmed their attendance.

Following a discussion on the format of the evening, Chair thanked Cllr NL for the work he had done in preparing for the meeting.

7 EWELEME STES

No updates were available.

9 CLERK'S REPORT

8.1 Finance Report

Clerk presented the Financial Report for June 2024. Payments totalling £3,014.37 were approved, as detailed in appendix 1.

9 VILLAGE HALL

9.1 Report

Cllr TR gave a verbal report of the Village Hall Annual General Meeting which he and Cllr JS had attended.

9.2 Fire Safety

- It was noted that the code for the pad lock on the gate next to the village hall would be issued to users.
- 9.3 **Street Trading Licence**
Following concern from Parish and Town Councils in Buckinghamshire regarding the draft Street Trading Licence, Bucks Council have agreed to review it and issue a second draft before any implementation.
- 10 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 10.1 **Maintenance**
There were no new maintenance issues.
- 10.2 **Cableway**
No updates.
- 10.3 **Playground upgrade (for older children)**
Cllr NL reported that he had only received one tender for the Pump Track.
It was noted that there should not be any problems with grass cutting around the new equipment.
- 10.4 **Recreation Ground: Purchase of Mower**
It was noted that the following advice had been given from BMKALC regarding VAT: *“As the pc is only providing a donation and not purchasing the mower they will be unable to reclaim the VAT. It won't be your asset. If the council were buying the mower for themselves and receiving a donation from the other party, they would be able to reclaim the vat.”* It was agreed that if the Parish Council did purchase the mower as per the above advice, it would need assurances that the MGS&C would meet all the running costs.
It was noted that the Parish Council would not be able to commit to any funding until the S106 contribution to the new play equipment was known.
Action: Cllr LC agreed to relay this information to the MGS&C and to inform them that they would need to supply 3 quotations.
- 10.5 **Annual Inspection**
It was noted that the Annual Playground inspection will take place in July.
- 11 DEVOLVED SERVICES**
- 11.1 There were no updates.
- 12 ROADS AND PATHWAYS**
- 12.1 **Pot Holes**
Pot holes continue to be a problem.
- 12.2 **Hedgeside**
It was noted that the brambles from the Fair Hive managed properties were overhanging the fence.
Action: Clerk to contact the Local Area Technician to ask for the brambles to be cut back.
- 12.3 **New Hedge**
It was noted that a hedge had been planted adjacent to Fair Hive managed properties and it was hoped that Fair Hive would maintain it.
- 12.4 **Parking in Station Road**
The parking in Station Road continues to be a concern.
Action: Clerk to ask the PCSO to visit the village during school pick up time to encourage safe parking by parents.
- 12.5 **Right of Way between Village Hall and Moat Lane**
It was noted that this has been levelled and strimmed.
- 13 STREET LIGHTING**
- 13.1 **Maintenance**
No new issues had been reported.
- 13.2 **SSE**
Clerk reported that she had received invoices from SSE for the period December 2023 to April 2024 which she thought were not correct and was looking into it with the help of Utility Aid, an energy specialist recommended by BMKALC.
- 14 CEMETERY MATTERS**
- 14.1 **General Maintenance**
It was agreed that a working party should be organised to tidy up the cemetery and to remove old flower pots etc. It also was suggested that perhaps a volunteer could visit the cemetery once a month to tidy graves with the council perhaps making a donation to the volunteer.
Action: Clerk to ask RTM to try to cut back the nettles around the hedge.
- 14.2 **Burials, Interments, Advance booking requests and Memorial applications**
- 14.2.1 **Burials**
A burial had taken place in Section B, Row 6 Plot, No 3.
- 14.2.2 **Advance reservations**

There were no new reservation requests.

14.2.3 Memorial applications

There were no new memorial applications.

14.3 Cemetery Road

A site visit had been held prior to the Parish Council meeting but a decision on the way forward with the roadway had not been agreed.

15 ENVIRONMENTAL MATTERS

15.1 Ware Pond

Cllr ET reported that she had thanked those volunteers who continue to clean out the pond and would ask if the Horticultural Society needed a donation from the Parish Council for the work.

15.2 Blocked ditches

It was noted that the clearance of blocked ditches is the responsibility of Riparian owners.

16 STREET FURNITURE

16.1 Notice Board

Cllr LC reported that he had repaired the Parish Council notice board.

17 COMMUNITY BOARD

No updates were available.

18 JUBILEE PLANTATION

Cllr NL and TR will start improvement work at the Jubilee Plantation probably in August.

19 SPEEDWATCH

Cllr RT reported that once he receives the monitoring equipment from Thames Valley Police he can carry out speedwatch sessions as he has enough volunteers who have completed the training. However, he did point out that more volunteers are needed.

20 ANY OTHER BUSINESS

20.1 PCSO

Clerk reported that a volunteer from Waddesdon Police Station had informed her that she (the volunteer) would contact her on a monthly basis to enquire if there were any problems in Marsh Gibbon which needed to be addressed by the PCSO. See 12.4 above .

20.2 History

Cllr LC read an article from 1961 regarding building a new school in Marsh Gibbon at a cost of between £12K and £19K depending on the size.

21 DATE OF NEXT MEETINGS

The next meeting will be held on Tuesday 9 July in the committee room of Marsh Gibbon Village Hall. Meeting closed at 9.35pm.

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
11-Jun-24

COMMUNITY ACCOUNT

29-Apr-24	£32,954.67
Outstanding Cheques and cheques approved on 9 April 2024	-£11,998.68
Unpresented cheques at May 2024	£0.00
Income:	
HMRC: VAT refund	£2,495.64
Bucks Council: Devolved Services payment	£2,161.06
Heritage & Sons Memorial Fee D-3-3	£70.00

Balance of Community Account at 30 May 2024 **£25,682.69**

Cheque No	Payee	Amount
Cheques to approve on 11 June 2024		
SO	Sidleys	Demand No 4518: MGPC Sportsfield (near VH) 1 June 2024 to 31 May 2025 Demand No 4518 refers Standing Order is for £265.32
		£309.26
DD	Hugo Fox	Inv 6022: monthly web site fee
		£23.99
103448	Bucks Council	Inv 2209013803: May cemetery waste
		£18.95
103449	RTM	Inv 4694: grass cutting
		£1,853.58
103450	Senses	Inv 0003734: Website hosting and emails
		£172.80
103451	Marsh Gibbon Village Hall	Inv 211638: VH hire 16 MAY 2024
		£23.75
Faster Payment	HMRC	Clerk PAYE May 2024
		£105.20
103452	C Jackman	Clerk Salary May 2024
		£506.84
		£3,014.37
Totals yet to be deducted from balance of Community Account		
		<u>£0.00</u>
		£0.00
	Total	£3,014.37

Total to be added to the Community Account

D.L. Hancock	Burial B-6-3	640.00	
		640.00	640.00
			Anticipated balance
			£23,308.32

EARMARKED RESERVE ACCOUNT	01-Apr-24	£32,153.68
	Total In	£0.00
	Total Out	£0.00

Balance of Earmarked Reserve at 30 May 2024 **£32,153.68**

Bank Reconciliation 11 June 2024
COMMUNITY ACCOUNT

CASH BOOK	Notes
Balance at 1 April 2024	£21,981.67
Total payments to 11 June 2024	-£18,040.05
Add total receipts to 11 June 2024	£19,366.70
Cash book balance at 11 June 2024	£23,308.32
	<u>£23,308.32</u>

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2024	£32,153.68
Less total payments to 11 June 2024	£0.00
Add Total Receipts to 11 June 2024	£0.00
Balance at 11 June 2024	£32,153.68

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£21,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£467.68
	£32,153.68

TOTALS at 11 June 2024	Community Account	£23,308.32
	Earmarked Reserve Account	£32,153.68
		£55,462.00