

## Baldersby and Baldersby St James Parish Council

Draft Minutes of the Ordinary Meeting of  
Baldersby and Baldersby St James Parish Council  
held on **Tuesday 17<sup>th</sup> January 2023** at 18:30 at The Mission Room, Baldersby

**Attendees:** Cllr J Hart (Chair), Cllr C Brown, Cllr V Shaw, Cllr P Whitham, K Pettitt (Clerk and RFO) and four members of the public.

### **2223/052 To receive apologies and approve reasons for absence.**

Apologies had been received from Cllr Carter and County Cllr Brown and were accepted.

### **2223/053 Declarations of interest**

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation

In both cases none were received or declared

### **2223/054 To confirm the minutes of the meeting held on Tuesday 15<sup>th</sup> November 2022 as a true and correct record.**

The minutes were accepted as a true and correct record and signed accordingly by the Chair.

### **2223/055 To receive reports from Ward Councillors**

In County Cllr Brown's absence, the Clerk read the following report: "Not a great deal to report on the NYC front other than what you will have seen in the press. We will have six Planning committees, one for each Parliamentary Constituency area. There is also much 'Work in Progress' that will continue after April 1st, for some considerable time afterwards. We are facing a budgetary black hole with the new Council, because of, mainly, inflation and vast increases in energy and people costs, so savings will have to be made, but mainly after April 1st when people and property are legally transferred from the seven Districts across to the new Unitary Authority. I can assure all my Divisional residents that savings most definitely will be made, without, hopefully, too much diminution of services and whilst this is being undertaken the authority does have reserves to cover the deficit, for the next three years, through, I'm pleased to say, prudence in the past. I will report further on these events at our future meetings. We in our own country, along with most others internationally, are all in the same boat with the combined effects of increases in our population (with the effects on our countries infrastructure over the last 20 years or so often forgotten !) Covid, Ukraine, inflation and huge energy costs continuing. Being an optimist I believe that we may have passed the worst but only time will tell !"

In addition County Cllr Brown had made available monies from his locality budget for the forthcoming Coronation Festivities. Parish Council's would have to apply and there was a limited amount available for a limited number of parishes. It was agreed that that Baldersby & Baldersby St James should put on a similar event on Sunday 7<sup>th</sup> May to that which was held to celebrate the Queen's Platinum Jubilee.

**Resolved:** The Clerk was asked to indicate our interest in the locality budget monies. Cllr Whitham would put a message regarding the proposed event on social media.

**Action: The Clerk, Cllr Whitham**

### **2223/056 Public Participation**

A member of the public drew the meeting's attention to the issue regarding the amount of traffic on Marpit Lane. The lane was a public highway but there had been instances of speeding traffic, and visibility exiting the lane was poor. A number of suggestions from the floor were made to alleviate the problem, including Give Way signs, speed bumps, 20mph signs and a mirror. The Clerk was asked to include in his Highways Meeting, next due on 25<sup>th</sup> January.

**Action: The Clerk**

A number of the members of public present had noted the planning application 22/04904/FULMAJ (The erection of buildings for storage (class B2) space and ancillary office building. Event Traffic Control Limited Baldersby Gardens Baldersby Thirsk North Yorkshire YO7 4PE) on the agenda and wished to comment. There were major concerns raised that this was a change of classification for the site to B2 and would set a precedent. It was pointed out that other sites were available in the locality including Melmerby Industrial Estate, where there were empty units, and Skipton-on-Swale Airport. There were also concerns raised regarding the access road. It was pointed out that Baldersby was a “dark sky “ village and such a development would not be in keeping with the environs. It was further noted that the main client would be the County Council, and that there may be a conflict of interest. Finally there was concern that the change of classification may be undertaken without the input of a democratic committee.

**Resolved:** The Parish Council unanimously agreed to object to the development. The Clerk would draft a letter to HBC Planning, copying County Cllr Carl Les, County Cllr Nick Brown, and Julian Smith MP. He would circulate to all parish councillors for approval, prior to sending out.

**Action: All**

### 2223/057 To receive the Clerks Report

**Resolved:** The Clerk’s Report was unanimously accepted.

The Clerk also informed the meeting that he had been invited to test NYC’s new Highway Website at Boroughbridge on 23<sup>rd</sup> January, which he had accepted.

### 2223/058 Financial Matters

a) To approve the bank reconciliation and budget comparison for January 2023

**Resolved:** The bank balance after outstanding cheques were accounted for was £10,053.19. The comparison against budget was satisfactory. The report was approved unanimously.

b) To approve the Schedule of Payments as detailed below:

**Resolved:** The following payments were approved unanimously, and the schedule authorised by two signatories to the bank account.

Date	Ref	Transaction details	Category	Money In	Money Out
17.11.22		DD HBC	Playground		£ 73.20
23.11.22		DD Donation (JH)	Other	200.00	£ -
28.11.22		DD Clerk's Salary (November)	Salary and related costs		£ 144.00
28.11.22		DD HMRC	Salary and related costs		£ 36.00
5.12.22		DD PCCC	Room Hire		£ 90.00
5.12.22		DD M Hullah	Grasscutting		£ 206.00
28.12.22		DD Scottish Water	Sports Pavilion		£ 7.38
29.12.22		DD Clerk's Salary (November)	Salary and related costs		£ 144.00
29.12.22		DD HMRC	Salary and related costs		£ 36.00
17.1.23		DD Clerk's Expenses	Office expenses		£ 9.00

c) To approve the Internal Auditor for 2022/2023

**Resolved:** The appointment of the internal auditor for 2022/2023 at a cost of £60 was approved unanimously.

### 2223/059 Planning Matters

a) To discuss 22/04904/FULMAJ The erection of buildings for storage (class B2) space and ancillary office building. Event Traffic Control Limited Baldersby Gardens Baldersby Thirsk North Yorkshire YO7 4PE

This had been discussed under 2023/056

b) To note and agree the Planning Summary for the year.

**Resolved:** The Planning Summary was unanimously approved.

### **2223/060 Governance.**

a) To re-adopt the Standing Orders, as circulated prior to the meeting.

**Resolved:** The Standing Orders were unanimously re-adopted.

b) To re-adopt the Financial Regulations as circulated prior to the meeting.

**Resolved:** The Financial Regulations were unanimously re-adopted.

### **2223/061 To receive information on the following ongoing issues and decide further action where necessary:**

a) To update the meeting on the installation of VAS.

The meeting was informed the equipment had been installed and was operational. Thanks were expressed to Cllr Brown, Cllr Whitham, and a member of the public for their efforts in installing the equipment. The Clerk had requested an additional bracket and bolts for when the equipment was moved.

b) To receive an update following the monthly meeting between the Clerk and NYCC Highways regarding outstanding issues raised with Area 6.

The Clerk reported that the meeting had taken place in November and that he had circulated minutes to Councillors. The next meeting was due to take place on January 25<sup>th</sup>. It was noted that there was still a large hole at Ward's Corner. Also an order had been raised for jetting of the gullies at the same location. Finally NYCC Highways had confirmed that the proposed amendment of existing weight restrictions in the parish had been abandoned.

c) To confirm the defibrillator battery has been checked.

**Resolved:** Cllr Brown confirmed the battery had been checked.

d) To receive a report on Baldersby St James School

Cllr Brown reported that the school had been handed over to the Dorney Estate and was now in private ownership.

e) To update the meeting on various properties with overgrowing foliage affecting public footpaths and visibility. Letters had been sent to all parishioners concerned. In all but one case the matter had been resolved. Thanks were expressed by the Parish Council to Colin Benson for his assistance. The Clerk was asked to contact NYCC to ask for their assistance in resolving the final case.

**Action: The Clerk**

f) To discuss whether the VAS equipment should be added to the Parish Council's insurance schedule.

**Resolved:** The Clerk had arranged for the new equipment to be added to the schedule. It was also agreed that the VAS equipment would be included on each agenda going forward so we could monitor whether it was still operational and when it should be moved.

### **2223/062 To update the meeting on the new Parish Website and to discuss any further amendments to the content.**

The Clerk reported that the new Parish website was now up and running. Cllr Whitham would publicise the site via social media. Cllr Shaw would arrange for a list of useful numbers to be sent to the Clerk for inclusion on the site, compiled from information provided by all Councillors.

**Action: Cllr Shaw, All**

### **2223/063 To discuss the future of the Mission Room**

The potential of taking on the lease of the Mission Hall was noted. It was decided to test the appetite of parishioners over a period of time before proceeding any further.

**C/F**

### **2223/064 To discuss the Play Equipment report.**

The Clerk had circulated the report to all prior to the meeting. Cllr Hart would check with his contact at Streetscope regarding maintenance and report back. It was agreed that a rota be set up for Councillors to check over the equipment prior to meetings. Cllr Brown would perform the check for March.

**Action: Cllr Hart, Cllr Brown**

**2223/065 To discuss the awarding of the Grass Cutting Contract for 2023**

**Resolved:** The Clerk would contact the current contractor and ask him for a price per cut for 2023, by Monday February 13<sup>th</sup>.

**Action: The Clerk**

**2223/066 To receive a report from Councillors attending the Parish Briefing on 28<sup>th</sup> November.**

Cllr Shaw attended the Zoom meeting and had circulated a report to all Councillors. To summarise, there were numerous decisions still to be made on how the new Council would operate.

**2223/067 To note the response from Area 6 Highways to various issues raised in the virtual meeting with the Clerk on 18<sup>th</sup> November.**

This had been dealt with under item 2223/061b.

**2223/068 Items Requested by Councillors**

a) To agree any questions and consequently any attendees for the Zoom Meeting of the YLCA on 20<sup>th</sup> February.

**Resolved:** Cllr Shaw would attend remotely. Any agenda items were to be sent to her by other councillors in time for the deadline for submissions of 6<sup>th</sup> February.

**Action: Cllr Shaw, All**

b) To agree the date for the litter pick (currently proposed as the 18<sup>th</sup> of March).

The date for the litter pick was agreed as 18<sup>th</sup> March at 9:30. The Clerk would arrange for litter picks, Hi-Viz jackets and bags to be available for collection by Cllr Brown. Filled bags were to be collected from the Good Food Shop car park.

**Action: The Clerk**

c) To agree meeting dates for 2023.

**Resolved:** The following dates were agreed:

Thursday 30<sup>th</sup> March

Wednesday 3<sup>rd</sup> May (APM, Annual Meeting of PC and Ordinary Meeting)

Wednesday 13<sup>th</sup> June

Wednesday 30<sup>th</sup> August

Wednesday 15<sup>th</sup> November

All Meetings to start at 18:30

d) To report the streetlight opposite Brookside Villas as non-operational

The Clerk would report the streetlight on the portal.

**Action: The Clerk**

**2223/069 To confirm the date of the next meeting as 18:30 Thursday 30<sup>th</sup> March 2023.**

**Resolved:** Confirmed.

The meeting closed at 20:35.