

**Minutes of the Meeting of Cantley Staithe Charitable Association held on
Thursday 15th April 2021 at 6.30pm via Zoom**

Present: Dot Machin
Peter Key
Brenda Pawsey
Steve Bennett
Jan Davis

Also present: Melanie Eversfield, Clerk to the Trustees

1. Apologies

Apologies for absence were received from Kevin Francis and Norma Knight

2. Minutes of the Meeting held on 21st January 2021

These were circulated and agreed as a true record.

3. Matters arising from the minutes

a) It was noted that all mooring fees for 2020/2021 had been paid.

b) The Clerk to the Trustees circulated a draft risk assessment for approval. Approval of this was deferred to the July meeting to give Trustees time to digest it and make any amendments if need be.

Clerk

c) Parking at the Staithe was discussed. The recommendation from the working group to install a line of 1.2m high wooden posts for a price of £100 was considered and **agreed**.

WG

4. Finance

a) It was noted that there were no payments to be made.

b) The accounts from 1st April 2020 to 31st March 2021 were received and noted.

c) The mooring invoices for 2021/2022 will be sent out shortly.

5. Matters for consideration

a) The email update from the working group was received and noted. It was **agreed** that the works to allow water on site at a cost of £400 be given the go ahead.

WG

6. Any Other Business

There was no other business.

7. Date of Next Meeting

It was noted that the next meeting would take place on Thursday 15th July 2021 at 6.30pm in Cantley Village Hall.

The meeting closed at 6.46pm

CHAIR