

Baldersby and Baldersby St James Parish Council

Draft Minutes of the Ordinary Meeting of
Baldersby and Baldersby St James Parish Council
held on **Wednesday 27th September 2023** at The Mission Room, Baldersby at 18:30

Attendees: Cllr Hart, Cllr Brown, Cllr Shaw, Cllr Wilson, The Clerk and 5 members of the public.

2324/024 To receive apologies and approve reasons for absence.

Apologies had been received and were accepted from Cllr Whitham and County Cllr Brown

2324/025 Declarations of interest

a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests

b) To receive, consider and decide upon any applications of dispensation

There were no declarations of interest or any applications of dispensation.

2324/026 To confirm the minutes of the meeting held on Thursday 10th August 2023 as a true and correct record.

The minutes were unanimously approved as a true and fair recording of the meeting and signed by the Chair.

2324/027 To receive reports from our Ward Councillor

As County Cllr Brown was unavailable to attend there had been no report received. He had, however, written to the Clerk, detailing his suggestion for group meetings of parish councillors, a parish forum. The Clerk had shared an example of a written report that was prepared by another County Councillor to their parish councils. This was provided whether that councillor attended the meeting or not. It was felt that this approach had numerous benefits, in that it could be duplicated, thus spreading the workload for County Cllr Brown and it would avoid numerous car journeys by various councillors and clerks across the ward. The meeting also expressed its keenness that County Cllr Brown attend as many parish council meetings as possible to enable him to keep in contact with members of the public and to hear their issues first hand. The Clerk would inform County Cllr Brown of the Parish Council's suggestion.

Action: The Clerk

2324/028 Public Participation

A member of the public brought up the question of the proposed development at Asenby Business Park and the concern of the increase in heavy traffic coming through Baldersby St James. It was agreed that the Clerk contact Asenby Parish Council, asking when their next meeting was, so that Cllr Wilson could attend. He would also send across the letter that was sent by the Parish Council objecting in October 2021, when the first suggestion of altering weight limits on Wide Howe Lane was first raised. He could copy County Cllr Brown into the correspondence.

Action: Cllr Wilson, The Clerk

Another member of the public raised Highways concerns, regarding the hedge trimming in Baldersby St James, drainage opposite Briardene and the general state of the footpaths in Baldersby St James, including that from Wards Corner to the village. The clerk replied that a number of these issues had been raised in his monthly meeting with Area 6 Highways, but he would emphasise the situation. Cllr Wilson suggested that he meet the Highways Officer when he visited Baldersby St James. It was also agreed, that should Area 6 not have cleared the path from Wards Corner to the village by the November meeting, then the Parish Council would make its own arrangements to clear the path

Action The Clerk, Cllr Wilson

Following representation from two members of the public it was agreed to take item 2324/031a) early.

Resolved: The Parish Council agreed neither to object nor to support the Tudor Cottage application but to seek assurances that the appropriate conservation society's views had been considered.

2324/029 To receive the Clerks Report.

The Clerk had circulated his report prior to the meeting. It was unanimously approved .

2324/030 Financial Matters

a) To approve the bank reconciliation and budget comparison for September 2023.

The Clerk reported that, after considering the outstanding cheques, the balance at the bank stood at £4893.98. The situation against budget was satisfactory.

b) To approve the Schedule of Payments.

Resolved: The following payments were approved.

29.8.23	DD	Clerk's Salary (Aug)	Salary and related costs	£	191.66
29.8.23	DD	HMRC	Salary and related costs	£	48.00
27.9.23	DD	K Pettitt	Playground	£	74.40
27.9.23	DD	Clerk's Expenses	Office expenses	£	18.99
1.9.23	DD	M Hullah (0046)	Grasscutting	£	401.00
15.9.23	DD	Southern Electric	Sports Pavilion	£	1.54
22.9.23	DD	Scottish Water	Sports Pavilion	£	15.43

The Clerk was asked to investigate the current bank mandate to arrange for Cllrs Whitham and Wilson to be added to the signatories.

Action: The Clerk

c) To agree the process for setting the 2024/2025 budget.

Resolved: Cllr Hart and the Clerk would prepare the initial draft budget. Councillor Hart would also seek to discover what the Council tax Band D equivalent number is this autumn.

Action: Cllr Hart, The Clerk

2324/031 Planning Matters

a) To discuss Planning Applications 6.11.1618.F.LB ZC23/03240/LB and 6.11.1618.E.FUL ZC23/03239/FUL relating to an oak frame extension to rear of existing cottage and reinstatement of historic archway at Tudor Cottage, Baldersby St James

Resolved: This was discussed in 2324/028.

b) To discuss Planning Application ZC23/02935/FULMAJ. Development of five commercial buildings (A-E) to provide 15 business units (E(g)/B2/B8 use with ancillary trade counters) with associated access, landscaping and parking at Asenby Business Park, Wide Howe Lane, Asenby.

Resolved: This was discussed in 2324/028.

A further application for Caravan Lineside Farm for the erection of an agricultural steel portal frame cattle shed had been received.

Resolved: The Parish Council recommended neither to support, nor object to this application, but would seek the safeguard, owing to the ongoing issues with Marlpit Lane, for alternate access to the A61 to be provided.

2324/032 To receive information on the following ongoing issues and decide further action where necessary:

a) To update the meeting on the situation regarding Marlpit Lane.

The Clerk had sent a photograph to Area 6 Highways, who were investigating.

C/F

b) To update the meeting on gully cleaning/ street cleaning in Baldersby St James

The Clerk had raised with Area 6 Highways. Baldersby St James would be put on an annual schedule.

C/F

c) To update the meeting on the issue of overhanging branches at Baldersby St James.

This was discussed in 2324/028

d) To update the meeting on the setting up of a Community Speedwatch Group.

Cllr Wilson reported he had been in contact with the Traffic management Group and was awaiting a response. He would chase them up.

Action: Cllr Wilson

e) To update the meeting on the operation of the VAS equipment.

Resolved: It was agreed to move the equipment prior to the November meeting. Cllr Whitham would liaise with councillors to arrange.

Action: Cllr Whitham

f) To confirm the defibrillator battery has been checked.

Resolved: The battery was now working, and the equipment was dry.

g) To update the meeting on the bi-monthly check of the Playground Equipment

Resolved: Cllr Shaw had checked the equipment, and all was satisfactory.

h) To discuss arrangements for the Autumn Litter Pick.

Resolved: Arrangements were all in place. Cllr Brown would collect the equipment and liaise with a parishioner for refreshments. Cllr Wilson would co-ordinate a group from Baldersby St James.

Action: Cllr Brown, Cllr Wilson

i) To discuss the provision of a second defibrillator at Baldersby St James.

There was a suggestion that the equipment could be located in the phone box. Cllr Wilson would investigate the power supply in this location. The Clerk would look at securing funding for the project. The item would be carried forward to the next meeting.

Action: Cllr Wilson, The Clerk

2324/033 Correspondence

a) To discuss correspondence received from Dawney Estates relating to the former Baldersby St James Primary School.

Resolved: It was agreed to keep a watching brief on the situation.

b) To discuss correspondence received for the 80th anniversary of D-Day 2024.

The Clerk reported he had contacted three other parish councils and was awaiting their feedback. It was agreed that Cllr Whitham was to be the main contact for this item and it would be carried forward to the next meeting.

C/F

c) To discuss correspondence relating to the proposed parish forum.

This was discussed in 2324/027

2324/034 To discuss Items raised by Councillors.

a) To discuss the state of the path from Wards Corner to Baldersby St James and the offer to clear it.

This was discussed in 2324/028

2324/035 To discuss the situation regarding the Parish Council Website regarding the proposed cost increase by Hugo Fox.

Resolved: Subject to the length of commitment and notice period it was agreed to set up a standing order with Hugo Fox for the support and maintenance of the website.

2324/036 To confirm the date of the next meeting.

The date was confirmed as 30th November (with the 23rd and 29th held in reserve).

The meeting closed at 20:20.

DRAFT