

## ALKHAM PARISH COUNCIL

### AGENDA

**Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Monday 6<sup>th</sup> December 2021 at 7:00 pm in Alkham Village Hall**

*All meetings are open to the press and public. The parish council requests that all attendees note the following:*

- windows and doors are to be kept open;
- all attendees to use hand sanitiser on entry (*or on re-entry if you need leave the hall for any reason*);
- tables and chairs, to be wiped down by each person attending, with the provided antibacterial wipes before use.
- all attendees will put out their own tables and chairs;
- no sharing of tables;
- meeting papers will not be provided;
- all attendees are requested to wear masks into the building and only take them off once seated or speaking.

#### **Prior to the start of the meeting:**

*Representations from the public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes, on agenda items, at the discretion of the Chairman. The minute book will be closed.*

- 1. Apologies, Declarations of Interest and Dispensations:**
  - 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
  - 1.2 **Declaration of Changes to the Register of Interests.**
  - 1.3 **To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.**
  - 1.4 **Requests for Dispensations.**
  - 1.5 **Declarations of Lobbying.**
- 2. Consideration of items to be taken in private (Exclusion of Public and Press):** In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.
- 3. Minutes of the Parish Council Meeting:**

To resolve that the minutes of the Parish Council Meeting held on 13<sup>th</sup> September 2021 to be taken as read and confirmed as a correct record and signed by the Chairman.
- 4. Matters arising from the minutes (not included in other agenda items):**
- 5. Finance:**
  - 5.1 To authorise payments on the schedule: To be provided at the meeting
  - 5.2 Late Payment Request/s to be discussed for approval and payment
  - 5.3 To receive the bank reconciliation:
  - 5.4 To confirm the budget requirement and the setting of the precept for 2022/23

- 6. Highways:**
- 6.1 To review the Highways Improvement Plan:
    - 6.1.1 To receive the results of the KCC Highways speed survey
    - 6.1.2 To receive the Alkham Speedwatch reports
  - 6.2 To receive the parish portal report
  - 6.4 To consider any other Highways matters
- 7. To receive reports from:**
- 7.1 Kent County Councillor KCC Cllr Beaney
  - 7.2 DDC Report DDC Cllr Hibbert
  - 7.3 Byways Cllr Barrier
  - 7.4 Parish Plan Cllr Burrows
  - 7.5 Drainage and Flood Warden Report Cllr Hibbert
  - 7.6 Clerks Report I Bowie
  - 7.7 PCSO Report PCSO Keehner
- 8. Planning:**
- 8.1 To consider the following applications:
  - 8.2 To table planning applications dealt with since last meeting:
    - 8.2.1 21/01439 Erection of a block of 2no. stables, tack room and feed store. The Paddock Ferne Lane Ewell Minnis CT15 7FF **APC No Objection**
    - 21/00614 Change of use of land for the siting of domestic caravans for Gypsies and Travellers, siting of 10 additional static caravans, erection of one additional day room, provision of parking for touring caravans and vehicles and associated infrastructure |Meadows Caravan Site Alkham Valley Road Alkham CT15 7EW **APC Objection**
  - 8.3 To receive an update on any outstanding planning applications and results:
    - 8.3.1 21/01381 Erection of single storey rear and side extensions, replace existing flat roof with extended pitched roof and associated alterations The Chapel Belsey Lane Ewell Minnis CT15 7DY **DDC Approved**
    - 21/00614 Change of use of land for the siting of domestic caravans for Gypsies and Travellers, siting of 10 additional static caravans, erection of one additional day room, provision of parking for touring caravans and vehicles and associated infrastructure Meadows Caravan Site Alkham Valley Road Alkham CT15 7EW **DDC Approved**
  - 8.4 To receive late planning applications and other late planning matters:
- 9. Play area and Village Green**
- 9.1 To receive the Monthly Inspection Report
  - 9.2 To consider any other matters pertaining to the play area and Village Green
- 10. Correspondence:**
- 10.1 To Table Items of Late Correspondence:
  - 10.2 To Table items circulated:
    - 10.2.1 Message from the Monitoring Officer - Publication of Councillor Home Addresses on Websites
    - 10.2.2 Community Outbreak Management Fund
    - 10.2.3 Dover District Neighbourhood Watch meeting 30<sup>th</sup> November 2021
    - 10.2.4 KALC virtual Climate Change Conference - 15 December 2021
    - 10.2.5 Civility and Respect Newsletter
    - 10.2.6 General Events Flyer - KALC Winter Events
    - 10.2.7 Latest Kent Police Rural Task Force report and Summer Edition of Rural Matters
    - 10.2.8 Notice of KALC AGM on Saturday 13 November 2021
- 11. To consider the following Policies:**
- 11.1 Section 101 Scheme of Delegation (to replace the HCID Policy)
  - 11.2 Covid Contingency Plan
- 12. To consider the KALC Community Awards Scheme 2022:**
- 13. To agree meeting dates for 2022:**

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Irene Bowie Clerk to Alkham Parish Council

excluded from the meeting by the reason of its confidential nature.

Enforcement Matters

*Irene Bowie*

Clerk to Alkham Parish Council  
[clerk@alkhamparishcouncil.co.uk](mailto:clerk@alkhamparishcouncil.co.uk)  
1<sup>st</sup> December 2021

### **Alkham Drainage Work Progress Updates – November 2021**

Latest work updates for submitted Alkham drainage fault reports to Kent Highways drainage department are as follows:

- 596053- Roadside drain adjacent Martin Vale, Hogbrook Hill blocked – work scheduled.
  - The double culvert underground pipes, linking the Garden Centre ditch to the ditch outside the entrance to the Meadows CV site remain blocked. I attended the site with Ian Day again late September for a further inspection. Work now scheduled to clear vegetation in the ditch east of the entrance driveway to allow culvert investigation and jetting out to clear any culvert blockage. If not, successful camera inspection will be the next step forward.
  - KCC drainage team have cleared out silt from roadway culvert adjacent Thorn Cottage. This a continuing problem following heavy rainfall with backwash silt from Meggett Lane flowing down to this central location. KCC can only advise constant portal reporting via their website requesting attendance and clearance.
  - Ditch east of Short Lane roadway culverts cleared out by landowner. Unfortunately, established ditch filled in up to the new boundary fence. Small runoff sump left east of roadway culverts. Local concerns raised that the changes would result in possible local flooding to properties at the bottom of Short Lane. Concerns reported back to KCC Drainage team via portal and Alkham Flood Warden.
  - Alkham Flood Warden met with Emma Burdett, KCC Drainage Engineer on 22<sup>nd</sup> Oct to inspect infilled ditch at Short Lane. Also, to inspect ditch at Valley Cottages and a riparian ownership section east of that location. Resultant actions by KCC are to chase for re-establishment of infilled Short Lane ditch via landowner, write to riparian owner to clear deposited tree foliage from ditch, and Valley Cottage section of ditch between box bridges to be cleared completely, both sides of the banks (this work re-established as continuous KCC responsibility).

Martin Hibbert  
Flood Warden  
28/10/21