



# Boyton Parish Council

[www.boytonparishcouncil.co.uk](http://www.boytonparishcouncil.co.uk)

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July 3, 2024

**I hereby give notice that an Ordinary Meeting of Boyton Parish Council will be held at the Parish Church Hall, Boyton on Monday, July 8, 2024 at 7.30pm.**

Members of the public are welcome to attend. All members of the council are hereby summoned to attend, to transact the business as set out hereunder.

*S Cleave*

Suzanne Cleave, Parish Clerk

## Agenda

### 1. Councillors present

To note councillors present.

### 2. Apologies

To receive and accept apologies.

### 3. Questions from the public

On agenda items only (limited to a maximum of five minutes).

### 4. Declaration of Pecuniary Interests

To receive and note any pecuniary interests councillors may have in agenda items.

### 5. Disclosure of Interests

To receive and note any (non-pecuniary) interests councillors may have in agenda items.

### 6. Cornwall Councillor's report

To receive a report from Cllr Adam Paynter.

### 7. Minutes

To agree and accept that the minutes of the council meeting held on June 10, 2024 are a correct and accurate record.

### 8. Matters arising / clerk's report

To receive updates on any matters arising or actions required from the meeting held on June 10, 2024, not already covered by items on the agenda – for information only.

### 9. Correspondence

To note correspondence received including Cornwall Together newsletter; Clean Cornwall newsletter; Planning Permission and Development for Businesses webinar details; slides from the Cornwall Council finance meeting; Launceston Clean Air Project Forum meeting information.

### 10. Planning

#### 10.1 Applications:

PA24/04229 – Expansion of existing holiday park involving the change of use of land for the siting of an additional 45 holiday caravans, including extension of access road, parking, drainage and landscaping. Chelsfield Farm Holiday Park, Boyton.

**10.2 Decisions:**

None.

**10.3 Notices:**

None.

**11. Planning – Class Q planning**

To note the new planning regulations regarding Class Q planning.

**12. Payments in August**

To authorise the regular payments in August (when no meeting will be held).

**13. Planters**

To discuss the ongoing upkeep of village planters.

**14. Pensions Discretion Policy**

To adopt a pensions discretion policy, as requested by Cornwall Pension Fund.

**15. Financial Regulations and Standing Orders**

To review the council’s Financial Regulations and Standing Orders.

**16. Finance**

**16.1 Bank reconciliation** – To approve and accept the bank reconciliation.

**16.2 Accounts**

To note the bank account details (as of July 2, 2024):

Current account	£ 2,001.35
Reserve account	£ 8,097.60
<i>CIL money</i>	<i>£ 8,603.21</i>
Community Fund	£62,104.38

**16.3 Payments** - To approve the following payments:

Payee	Details	Reference	Amount
Suzanne Cochrane	Wages including HMRC – June	BACS	As per contract
Cornwall Pension Fund	June contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage	BACS	£25.60
HugoFox	Website monthly payment	Direct Debit	£11.99
Suzanne Cochrane	Five reams of A4 paper and new padlock for noticeboard	BACS	£23.19
Gerd Willetts	Padlock for speed sign	BACS	TBC

**16.4 Income – to note income**

CIL account interest	£ 27.43
Community Benefit Fund account interest	£144.01
Reserve account interest	£ 9.00
Community Benefit Fund – North Beer Solar Farm donation	£3,844.59

**17. Members' announcements**

An opportunity for councillors to exchange information relevant to the parish and / or to identify items for the next agenda – for information only.

**18. Public participation** (Standing Orders suspended for this item)

An opportunity for members of the public to ask questions or to raise issues relating to the work of the council.

**19. Date of next meeting**

*Monday, September 9 at 7.30pm (TBC).*