

Alkham Parish Council

SUMMONS

To All Members of the Parish Council in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of **Alkham Parish Council on Monday 8th January 2024 at 7 pm.** The meeting will be held in the Alkham Village Hall, Hogbrook Hill Lane, Alkham, Dover CT15 7QJ

Irene Bowie

Clerk to the Council

clerk@alkhamparishcouncil.org.uk

3rd January 2024

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings; under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

3. Minutes of the Parish Council Meeting

To resolve that, the minutes of the Parish Council Meeting held on 6th November 2023 are to be taken as read, confirmed as a correct record and signed by the Chairman.

4. Planning:

4.1 To table planning applications received for consideration:

4.1.1 **23/00270 Malmaims Manor Slip Lane Alkham Kent CT15 7DB**

Fell one False Acacia (T1) the subject of Tree Preservation Order No 20 of 2023

<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=S4ZGTDFZH6B00>

4.1.2 **TC/23/00151 The Old Rectory Slip Lane Alkham CT15 7DA**

T1 - Dead Ash - Fell to ground level; T2 - Sycamore - Fell to ground level; T3 - Sycamore - Re pollard tree to point up to 2 metres below previous pollard points; G1 - Group of 8 Poplars. - fell to ground level, all situated within a conservation area.

<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?keyVal=S5SX8IFZHSQ00&activeTab=summary>

4.2 To Table and Validate Planning Applications dealt with since the last meeting:

4.2.1 **23/01362 18 Newlyns Meadow Alkham CT15 7QJ**

Erection of a single storey side/rear extension, external alterations and access ramp to front (existing conservatory demolished)

APC No Objection. Councillor Webber having declared a pecuniary interest did not vote.

4.3 To table decisions by Dover District Council (DDC) since the last meeting:

- 4.3.1 **CON/20/01409/A Hogbrook Farm Hogbrook Hill Lane Alkham Kent CT15 7BU**
Discharge of condition 3 (materials), condition 6 (ecological enhancements), condition 7 (standard landscape design), condition 12 (construction plan), condition 13 (roof lights) pursuant to application 20/01409 Change of use and conversion of existing outbuilding to dwelling, erection of a wall, single storey side extension and rear hydrotherapy pool, landscaping and associated parking (part demolition of outbuilding and wall)
Condition Approved
- 4.3.2 **22/01353 Drellingore Barns Stomers Lane Drellingore CT18 7ER**
Change of use and conversion of 2no. farm buildings to dwelling, erection of an annexe for ancillary use/holiday let, alterations to granary building, erection of car barn, outbuilding, associated car parking, boundary wall, formation of new gated vehicular access, landscaping, biodiversity enhancements and installation of cesspool (existing buildings to be demolished)
Decision Refuse Planning Permission
- 4.3.3 **23/01029 Little Westhill Farm Belsey Lane Ewell Minnis Kent CT15 7DY**
Certificate of Lawfulness (existing) for continued use as a single dwellinghouse (Paddock View) independent from the original dwelling house (Little Westhill Farm)
Decision Withdrawn
- 4.3.4 **23/01261 Upper Westhill Farm Belsey Lane Ewell Minnis CT15 7DY**
Certificate of Lawfulness (existing) for the continued use of garage as holiday let
Decision Withdrawn
- 4.3.5 **CON/21/00224/B Land South East Of Fernfield Farm Fernfield Lane Hawkinge Kent**
Proposal 6 - External lighting
Decision Condition Approved

4.4 **To receive feedback from the Dover District Local Plan Examination – Hearing Sessions.**

4.5 **To Table late planning matters.**

5. Finance:

- 5.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 5.2 Late Payment Request/s to be discussed for approval and payment.
- 5.3 To note receipts of Income
- 5.4 To receive the bank reconciliation.

6. To Agree the budget and precept demand for 2024/25:

- 6.1.1 To review the 2023/24 spend vs budget forecast
- 6.1.2 To consider the budget for 2024/25
- 6.1.3 To consider the precept for 2024/25

7. Parish Councillor Reports.

8. Agenda Items for the next meeting.

To confirm meeting dates for 2024.

22nd January, 4th March, 13th May (Annual Statutory Meeting of the Parish Council), 1st July, 2nd September, 4th November.

Annual Meeting of the Parish, to be confirmed.

9. Consideration of items to be taken in private (Exclusion of Public and Press):

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states, "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

- 9.1 Enforcement Matters.
- 9.2 Staffing Matters.
- 9.3 Council Land Ownership
- 9.4 To consider any quotations/tenders.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary Legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012