

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **South Muskham & Little Carlton**

County area (local councils and parish meetings only): **Nottinghamshire**

### Financial year ending 31 March 2024

Prepared by (Name and Role): **Jayne Saunders, Clerk to the Council & RFO**

Date: **31/03/2024** 31/03/2024

|  |                 | £        | £                             |
|--|-----------------|----------|-------------------------------|
| <b>Balance per bank statements as at 31/3/24:</b>                                    |                 |          |                               |
|  | Current Account | 40,618.2 |                               |
|  | NS&I Account    | 13,726.7 |                               |
|  |                 | <hr/>    | 54,344.9                      |
| Petty cash float (if applicable) <span style="float: right;">-</span>                |                 |          |                               |
| Less: any unpresented cheques as at 31/3/24 <b>(enter these as negative numbers)</b> |                 |          |                               |
|  | item 1          |          |                               |
|  | item 2          |          |                               |
|  | item 3          |          |                               |
|  | item 4          |          |                               |
| [add more lines if necessary]  | item 5          |          |                               |
|  | item 6          |          |                               |
|  | item 7          |          |                               |
|  | item 8          |          |                               |
|  |                 | <hr/>    | -                             |
| Add: any un-banked cash as at 31/3/24  |                 |          |                               |
|  |                 | <hr/>    | <hr/>                         |
| <b>Net balances as at 31/3/24(Box 8)</b>   |                 |          | <b><u><u>54,344.9</u></u></b> |