



# Boyton Parish Council

[www.boytonparishcouncil.co.uk](http://www.boytonparishcouncil.co.uk)

Suzanne Cleave, parish clerk

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## Minutes – Monday, June 10, 2024

### 1. Councillors present

Cllrs M Stanbury (chair); J Smith (vice chair); M Wood; G Willetts; J Bennett; S Davey and J Sanders. Also in attendance: S Cleave, clerk, and one member of the public.

1/6

### 2. Apologies

Cllr Law – holiday.

2/6

### 3. Questions from the public

None.

3/6

### 4. Declaration of Pecuniary Interests

None.

4/6

### 5. Disclosure of Interests

Cllr Willetts – item 11 Countrysiders.

5/6

### 6. Cornwall Councillor's report

No report.

6/6

### 7. Minutes

Councillors approved the minutes of the council meeting held on May 13, 2024.

**Proposed: M Wood**

**Seconded: J Bennett**

**Votes: Six in favour, one abstention**

7/6

### 8. Matters arising / clerk's report

The clerk's report was noted.

8/6

### 9. Correspondence

The following correspondence was noted: Cornwall Council Neighbourhood Planning newsletter; Tamar to Moor Community Area Partnership Local Plan session.

9/6

### 10. Planning

#### 10.1 Applications:

None.

10/6

#### 10.2 Decisions:

The following decisions were noted:

PA24/01307 – Permanent dwelling for an essential, on-site agricultural worker. Dunns Farm, Boyton **APPROVED**

PA24/01723 – Construction of agricultural building for dry storage of fodder and cattle housing. Higher South Beer, Boyton **APPROVED**

PA24/00468/PRE – Pre-application advice for the erection of up to 9 (No.) dwellings and associated works. Land south of Killarney Villa, Boyton

CLOSED – ADVICE GIVEN

11/6

### 10.3 Notices:

PA24/02361 – Erection of barn, Moorview Nursery, Boyton. Additional information received and circulated. Councillors to discuss the application.

Councillors voted to support the application based on the new information provided.

**Proposed: J Bennett**

**Seconded: J Smith**

**Votes: Unanimous**

12/6

### 11. Grant request – Boyton Countrysiders

CLlr Stanbury noted that Bennacott was a contributory to the fund and asked councillors if they agreed with him chairing applications. Councillors were in favour.

**Proposed: S Davey**

**Seconded: M Wood**

**Votes: Unanimous**

13/6

An application had been received from Boyton Countrysiders for £500. The council emailed members of the advisory committee, and the replies received supported the application. Councillors agreed and voted to approve the application.

**Proposed: M Wood**

**Seconded: J Smith**

**Votes: Five in favour, two abstentions** 14/6

### 12. Citizens Advice Cornwall

Councillors noted the correspondence from Citizens Advice Cornwall.

15/6

### 13. Planters

It was agreed to display a notice on the noticeboards seeking volunteers to look after the planters, and ask Janet to put it in the Village Diary. This will be placed on the July agenda.

16/6

### 14. AGAR

14.1. The end of year financial year finances were agreed and the bank reconciliation signed.

17/6

14.2. The Certificate of Exemption was reviewed and signed.

**Proposed: J Saunders**

**Seconded: M Wood**

**Votes: Unanimous**

18/6

14.3. The Internal Audit was noted.

19/6

14.4. The Annual Governance Statement was reviewed and signed.

**Proposed: J Bennett**

**Seconded: S Davey**

**Votes: Unanimous**

20/6

14.5. The Accounting Statements were reviewed and signed.

**Proposed: S Davey**

**Seconded: M Wood**

**Votes: Unanimous**

21/6

14.6 The Conflicts of Interest with BDO LLP was signed.

**Proposed: M Wood**

**Seconded: S Davey**

**Votes: Unanimous**

22/6

### 15. Finance

**15.1 Bank reconciliation** – The bank reconciliation form was signed by CLlr Bennett.

#### 15.2 Accounts

To note the bank account details (as of June 4, 2024):

Current account	£ 2,968.15
Reserve account	£8,088.60
CIL money	£8,575.78
Community Fund	£58,115.78

#### 15.3 Payments - To approve the following payments:

Payee	Details	Reference	Amount
Suzanne Cochrane	Wages including HMRC – May	BACS	

Cornwall Pension Fund	May contribution	BACS	
Suzanne Cochrane	Clerk expenses – printing and mileage	BACS	£20.20
HugoFox	Website monthly payment	Direct Debit	£11.99
Zurich Municipal	Council insurance	BACS	£241.00
ICO	Data Protection fee renewal	DD	£35.00
Linda Coles	Internal audit	BACS	£125.00

It was proposed to pay the ICO by Direct Debit, which offers a £5 discount each year.

**Proposed: M Wood**

**Seconded: J Sanders**

**Votes: Unanimous**

**23/6**

#### 15.4 Income – to note income

CIL account interest	£25.48
Community Benefit Fund account interest	£157.52
Reserve account interest	£10.83

The payments and accounts were approved by councillors.

**Proposed: M Wood**

**Seconded: G Willetts**

**Votes: Unanimous**

**24/6**

#### 16. Members' announcements

Cllr Willetts enquired if a grant application could be submitted for the ink to print the newsletter. The clerk will look into this.

Cllr Willetts noted the new speed monitor is up by the school. He asked if he could purchase a weatherproof padlock for it. Councillors agreed up to £40.

**Proposed: M Stanbury**

**Seconded: J Bennett**

**Votes: Unanimous**

**25/6**

Looking at the figures generated from the sign near Dorset Farm, on Thursday, May 9 at 6.11pm, someone was driving at 90mph. On Thursday, May 30 at 5.42pm, a speed of 74mph was recorded. The clerk will contact the police with the information and publicise the speed data that has been sent to her by Cllr Willetts. Cllr Wood – queried the signage on the public footpath next to the school. The clerk will contact Cornwall Council.

Cllr Davey – the national speed sign outside Queens Acre is missing. The clerk will report this.

It was also noted that there had been some vandalism caused to playing field equipment at the primary school.

**26/6**

#### 17. Public participation (Standing Orders suspended for this item)

One resident said he had read in Farmers Weekly about changes to the rules and regulations surrounding the widening of the remit for Class Q planning. The clerk will get some information and put it on the July agenda.

**27/6**

#### 18. Date of next meeting

*Monday, July 8 at 7.30pm.*

The meeting closed at 8.30pm.