



MINUTES OF CAYTHORPE PARISH COUNCIL MEETING

Held in the Village Hall on Monday 9th January at 7.30 PM.

Present: Cllrs King, Duff, Ravenscroft, Bebbington and Cons

In Attendance: LJ Campbell (Clerk) and one member of public

Public Participation

A member of public addressed the PC with a proposal for a children's play park and a couple of outdoor gym pieces.

074/22 To receive and accept apologies.

Apologies were received and accepted from Cllrs Newman and Jackson.

075/22 To receive and note declarations of interest.

There were no Declarations of Interest.

076/22 To Co-opt new Councillor

Daniel Bebbington was co-opted onto the Parish Council and signed the acceptance of office in front of the Clerk.

077/22 To accept the Minutes from the last meeting.

The Minutes from the meeting held on 28th November 2022 were approved as a true record and signed by the Chairman.

078/22 Matters arising:

There were no matters arising.

079/22 Time allocated for District Councillor Roger Jackson

There was no report.

080/22 Flood Warden and Neighbourhood Watch Reports

Nothing to report.

081/22 To discuss and agree on Village Hall matters

Cllr Duff will attend the next VH meeting and discuss the possibility of using the inside storage for items of value.

082/22 Village maintenance and Highways

Concerns were raised regarding the evening speedsters through the village and the Clerk informed the PC that a neighbouring Parish has the same concerns, monitor. Cllr King made the PC aware of several maintenance issues that needed to be included in the 23-24 budget and suggested a village tidy-upday; the Clerk to add to the next agenda (job list and date).

083/22 To receive monthly defibrillator report

Cllr King confirmed that the defib is registered on the Circuit website and is in working order.

084/22 To discuss and agree action for outdoor activity area

The proposal brought to the PC by the member of public was discussed and it was agreed that no further action could take place until a suitable piece of land has been secured; Cllr Duff will attend the next meeting of the VH and discuss it with them.

085/22 Planning

- a. Applications: Old Volunteer: 22/02121/FUL (retractable pergola) & 22/02067/FUL (first-floor extension):
The PC does not object to either application providing there is currently adequate parking on site, however, concerns were raised regarding the resultant higher number in patronage, which will increase the traffic into and out of the village. Concerns were also raised regarding the use of the pergola for outdoor music.
- b. Decisions: 22/02011/HOUSE, 10 Caythorpe Road, three-storey side extension – REFUSED
22/01984/HOUSE, 96 Caythorpe Road, double garage – REFUSED. 22/01644/HOUSE, Fernhill, tennis court – REFUSED.

086/11 Finances

- a. Payments and Receipts: Payments totalling £415.34 were approved for payment.
- b. Bank Reconciliation: The PC approved the bank reconciliation which showed a balance of £11439.94
- c. To approve the Clerk's new pay scales – Deferred to the March meeting.
- d. To agree the 2023/24 budget: Clerk to amend and finalise for signing off at the next meeting.
- e. Set the Precept for 2023-24 – it was agreed to Precept the same as 2022-23 at £4300 p.a.

087/22 To discuss and agree action re updating the website

Ongoing.

088/22 To agree action re the King's Coronation

A coronation noticeboard was discussed and LJ to apply for a grant through NSDC's community grant which opens again in April. Cllr Duff will discuss plans for an event with the village hall at their next meeting – ongoing.

089/22 Correspondence received.

All correspondence has been circulated electronically to Councillors upon receipt. Julia Cons received a torn cheque which was returned from the bank; Cllr Duff will action it.

090/22 Any Other Business

No further business.

091/22 Date of next meeting

The next meeting will be on 6th March 2023 at 7.30 pm in the Village Hall. Add to agenda: Appoint internal auditor for the year 2022-23, sign off the Budget, approve Clerk's pay award, agree tidy day and maintenance job list, adopt strategic documents (Code of Conduct, Equal Opportunities, Annual Risk Assessment, Standing Orders and Financial Regulations), to approve annual insurance.

092/22 There being no further business, the Chairman closed the meeting at 21h01