

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 9 JULY 2024 AT 8PM IN MARSH GIBBON VILLAGE HALL

PRESENT: Cllrs A Lambourne (Chair), J Smith (JS), E Taylor (ET), N Lyon (NL), T Reveler (TR)
Carole Jackman (Clerk)
Unitary Cllr Angela Macpherson (AM)

Meeting commenced at 8pm.

OPEN FORUM:

There were no members of the public present.

1 APOLOGIES

Cllrs R Daniell and L Cross.

2 DECLARATIONS OF INTERESTS

None.

3 MINUTES OF MEETING HELD ON 16 MAY 2024

The minutes of the Parish Council meeting held on 11 June were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

4.1 Ware Pond

Cllr ET confirmed that the Horticultural Society did not want a financial donation for the work they had carried out at Ware Pond but had suggested that the Parish Council could purchase daffodil bulbs for them to plant in the autumn.

Action: Clerk to purchase the bulbs in conjunction with Grendon Underwood PC if GUPC is agreeable.

5 GENERAL CORRESPONDENCE

All correspondence had been circulated to councillors prior to the meeting. The following issues also were noted:

5.1 Planning application 24/00978/APP

A resident had informed the Parish Council that letters had been sent to those who had objected to the above planning application threatening legal action and had asked for advice on how to proceed. It was noted that this was outside the Parish Council's remit.

Action: Clerk to inform the resident that this is for Bucks Planners and Legal Department to address.

5.2 Hedge cutting

A resident had noted that hedges and borders should be cut back where they over hang the verge in Townsend and West Edge.

Action: Clerk to inform Resident that the Parish Council will be contacting Bucks Council to resolve the issue.

5.3 Speeding

A resident had suggested that Speedwatch Recruitment needs advertising more widely.

Action: Clerk to inform the resident that a message will be put on Facebook again.

5.4 Newsletter

A resident had enquired if the newsletter will be issued.

Action: Clerk to inform the resident that this is in hand.

6 PLANNING

6.1 Applications

None to consider.

6.2 Approved applications

None.

6.3 Bucks Council (AVDC Area) Refused Application

See 5.1 above.

6.4 Late Applications

None.

6.5 Future Development: Catesby Estates Proposals

Cllr NL gave the following update:

- A public meeting had been held at 7.30pm on Wednesday 13 June and was well attended.

- Catesby Estates had been invited to the meeting but did not attend and have not engaged with the Parish Council.
- A sub-committee of parishioners and councillors has been set up to gather information and produce an objection by August.

6.6 Appeals

24/00029/REF | Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into one dwellinghouse (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b) | Gubbins Hole Farm Edgcott Road Marsh Gibbon Buckinghamshire OX27 0AN

7 EWELEME SITES

7.1 Proposed development

Land & Partners had attended an open meeting on Monday 8 July to present their proposals for the development of two sites (D and E) in Marsh Gibbon and to get input of its requirements from the village. It was emphasised that all infrastructure needs to be in place before any developments go ahead.

7.2 Meeting with Ewelme Trustees

A request to meet the Trustees had been made but a response had not been received.

Action: Cllr NL to write to the Trustees, copied to Sidleys (Ewelme's agent) and UC AM, to request a meeting.

8 CLERK'S REPORT

8.1 Finance Report

Clerk presented the Financial Report for July 2024. Payments totalling £2,415.75 were approved, as detailed in appendix 1.

8.2 Skateboarding

It was noted that there are sufficient funds to cover the current skateboarding.

8.3 Finance Meeting

It was agreed to hold a Finance meeting in September.

Action: Clerk to arrange meeting.

9 VILLAGE HALL

9.1 Report

There were no updates other than that the next meeting is planned for September.

10 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

10.1 Maintenance

10.1.1 Cllr NL had received a quotation for £1,166.73 to replace the broken mirror. It was agreed to replace the mirror with a chalk board.

10.1.2 It was agreed to ask Cllr LC to mend the fence around the small play area.

10.2 Cableway

See note 10.5 below.

10.3 Playground upgrade (for older children)

Cllr NL reported that he is waiting for Bucks Council to sign off the S106.

10.4 Recreation Ground: Purchase of Mower

There were no updates.

10.5 Annual Inspection

The Annual Playground inspection had taken place and an initial email had reported that work on the cableway wooden posts needs to be carried out. It was agreed to wait for the full report before commencing with any further work.

11 DEVOLVED SERVICES

There were no updates.

12 ROADS AND PATHWAYS

12.1 Pot Holes

Pot holes continue to be a problem.

12.2 Village Walk About

UC AM suggested that a village "walk about" with the Local Area Technician be arranged to raise the various issues around the village which need addressing including:

- Hedge cutting
- Overhanging brambles in Hedgeside
- Pot holes
- Flooding
- Parking in Castle Street and Station Road
- Request "No Footpath" sign in Wales Lane, Townsend and West Edge.

- Action: Clerk to write to the LAT to arrange a walk about.**
- 13 STREET LIGHTING**
- 13.1 **Maintenance**
No new issues had been reported.
- 14 CEMETERY MATTERS**
- 14.1 **General Maintenance**
It was agreed that a working party would meet at the cemetery at 5.30 on Tuesday 23 July.
- 14.2 **Burials, Interments, Advance booking requests and Memorial applications**
- 14.2.1 **Burials**
An interment is scheduled to take place on 19 July.
- 14.2.2 **Advance reservations**
There were no new reservation requests.
- 14.2.3 **Memorial applications**
An additional inscription on the memorial on grave A-7-9 had been requested. *[Clerk's note: following a site visit and further clarification from The Monumental Mason company the application has been approved.]*
- 14.3 **Cemetery Road**
No updates were available.
- 15 ENVIRONMENTAL MATTERS**
See 4.1 above
- 16 STREET FURNITURE**
Nothing to report.
- 17 COMMUNITY BOARD**
No updates were available.
Action: Clerk to remove this item from the agenda.
- 18 JUBILEE PLANTATION**
Cllrs NL and TR will start improvement work at the Jubilee Plantation, probably in August.
- 19 SPEEDWATCH**
Cllr RT reported that he should soon be receiving the speedwatch equipment.
Action: Cllr RT to draft a note regarding speedwatch requirement for volunteers and send to Cllr NL for Facebook.
- 20 ANY OTHER BUSINESS**
There was no other business.
- 21 DATE OF NEXT MEETINGS**
The next meeting will be held on Tuesday 13 August 2024 in the committee room of Marsh Gibbon Village Hall.
Meeting closed at 9.30pm.

NOTE: FOLLOWING THE PARISH COUNCIL MEETING IT HAS BEEN AGREED TO CANCEL THE MEETING ON 13 AUGUST AS IT MAY NOT BE QUORATE. THEREFORE THE **NEXT MEETING WILL BE HELD ON TUESDAY 10 SEPTEMBER.**

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
09-Jul-24

COMMUNITY ACCOUNT

30-May-24		£25,682.69
Outstanding Cheques and cheques approved on 11 June 2024		-£3,014.37
		£0.00
Payments approved after 11 June:		
R Shepherd: Ware and Mud Pond Repairs		-£550.00
SSE: Inv IV01034900: Street lighting 1 May to 31 May		-£323.34
Income:		
Heritage & Sons Burial B-6-3		£640.00

Balance of Community Account at 28 June 2024 **£22,434.98**

Cheque No	Payee	Amount
Cheques to approve on 9 July 2024		
DD 6	Hugo Fox	Inv 6770 : Monthly Website hosting
103455	L Cross	Maintenance repairs / Parish Notice Board and Cableway
103456	E.on	Inv 124544: street light repair LP2 Millfield Close
103458	Marsh Gibbon Village Hall	Inv 211671: vh hire 3 and 11 July
103457	David Rollins	Inv RAMP-2024-002: Village skate ramp project
103458	Bucks Council	Inv 2209015042: Cemetery Waste June
103459	RTM	Inv 4743: village grass cutting
103460	C Jackman	Clerk Salary June 2024
Faster Payment	HMRC	Clerk PAYE June 2024
		£23.99
		£50.00
		£28.16
		£26.62
		£381.74
		£21.30
		£1,271.70
		£506.84
		£105.40
		£2,415.75
Totals yet to be deducted from balance of Community Account		
		£0.00
		£0.00
	Total	£2,415.75
Total to be added to the Community Account		
	Dignity Caring Funeral Services	New Inscription A-7-9
		30.00
		30.00
		30.00
	Anticipated balance	£20,049.23

£20,049.23

EARMARKED RESERVE ACCOUNT	01-Apr-24	£32,153.68
	Total In	£120.25
	Total Out	£0.00
Balance of Earmarked Reserve at 9 July 2024		£32,273.93

Bank Reconciliation 9 July 2024
COMMUNITY ACCOUNT

CASH BOOK			Notes
Balance at 1 April 2024		£21,981.67	
Total payments to 9 July 2024		-£21,329.14	
Add total receipts to 9 July 2024		£19,396.70	
		£20,049.23	
Cash book balance at 9 July 2024		£20,049.23	

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2024	£32,153.68
Less total payments to 9 July 2024	£0.00
Add Total Receipts to 9 July 2024	£120.25
Balance at 9 July 2024	£32,273.93

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£21,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£587.93
	£32,273.93

TOTALS at 9 July 2024	Community Account	£20,049.23
	Earmarked Reserve Account	£32,273.93
		£52,323.16