

Notice and Agenda

Post-Election Meeting of the Grantley and Sawley Parish Council
commencing at 7.30pm

The Annual Meeting of the Grantley and Sawley Parish Council
commencing 2 minutes after the preceding business.

Grantley Annual Parish Meeting
commencing 2 minutes after the preceding business.

Sawley Annual Parish Meeting
commencing 2 minutes after the preceding business.

An Ordinary Meeting of the Grantley and Sawley Parish Council
commencing 2 minutes after the preceding business.

To be held on Tuesday 22nd May 2017 at Grantley Village Hall

Post-Election Meeting of the Grantley and Sawley Parish Council

1. For the Clerk to receive Councillors Declarations of Acceptance of Office and for the Clerk to witness the signing of same.
2. For the Clerk to hand out where needed Councillors Declarations of Expenses.
3. For the Clerk to hand out Councillors Registration of Interest forms.
4. To consider and implement the process of filing a casual vacancy on the Parish Council.

The Annual Meeting of the Grantley and Sawley Parish Council

5. Election of the Chairman.
6. Election of the Vice Chairman.
7. Welcome from the Chairman of the Parish Council.
8. To receive apologies and approve reasons for absence.
9. To request any disclosure of an interest in relation to any matter under consideration at this meeting.
10. To approve and further adopt, without amendment the Parish Council Code of Conduct.
11. To re-adopt Parish Council Documents (copies of which are available on the Parish Council Website at gssepc.btck.co.uk)
 - (a) Code of Conduct - to acknowledge that the Code of Conduct as published on the Parish Website is work in progress.
 - (b) Standing Orders – to approve without amendment Standing Orders first adopted on May 15th 2007.

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PARISH COUNCIL
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- (c) Financial Regulations – to approve without amendment Financial Regulations first adopted on May 26th 2015.
- (d) Asset Register – to approve the **amended** Asset Register first adopted on May 26th 2015.
- (e) Risk Assessment – to approve without amendment Risk Assessment first adopted on March 24th 2009.
- (f) Retention of Information Scheme – to approve without amendment Retention of Information Scheme first adopted on May 16th 2009.
- (g) Publication Scheme – to approve without amendment Publication Scheme first adopted on May 12th 2013.

- 12. To re-appoint DTMS Ltd as the Parish Council's Caretaker for the year 2018/2019.
- 13. To receive information from the Clerk regarding the annual audit of accounts for the year 2017-18.

Grantley Annual Parish Meeting

- 14. A Welcome from the Chairman of the Grantley & Sawley Parish Council.
- 15. Questions from members of the Public (Grantley Parish only).
- 16. Chairman will close the meeting.

Sawley Annual Parish Meeting

- 17. A Welcome from the Chairman of the Grantley & Sawley Parish Council.
- 18. Questions from members of the Public (Sawley Parish only).
- 19. Chairman will close the meeting.

Ordinary Meeting of the Grantley and Sawley Parish Council

- 20. To **confirm** the minutes of meeting held on 13th March 2018 as a true and correct record.
- 21. To **receive** information concerning matters in the above minutes.
 - (a) Community Payback
- 22. To **receive** Reports from the District and County Council.
- 23. To **discuss** the renewal of Parish Council Insurance policy
- 24. To **approve** Clerks training– ILCA
- 25. To **receive** the following planning decision notices:
 - (a) Decision Notification 18/00264/FUL South View Sawley, Mr P Durden
 - (b) Decision Notification 18/00841/FUL Watsons Farm, Risplith Mr & Mrs Shorten
 - (c) Decision Notification 17/01355/LB Grantley Hall. Hall West Lodge
 - (d) Decision Notification 18/00394/FUL Town End Farm High Grantley Mr And Mrs Wills

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26. To **approve** the following accounts for payment:

- (a) Clerks Expenses
- (b) EuraAudit
- (c) Wickstead
- (d) Clerks Salary and PAYE

27. To **consider** the following new Correspondence and decide action where necessary:

- (a) Sawley Small Grants Scheme – Sawley Arts Group
- (b) Sawley Village Green booking
- (c) Via email – L Oland

28. To **confirm** the date and venue of the next meeting.

Members of the Public are invited to attend