

Minutes

Meeting of Ampfield Parish Council: Monday 08 July 2024

Held at Ampfield Village Hall, 7:00pm to 7:50pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
 Vice Chairman Chris Ling
 Cllr Martin Hatley
 Cllr Julian Jones
 Cllr Graham Roads
 Cllr Julie Trotter

Others

Kate Orange, Clerk/RFO

Apologies

4454. Apologies were received from Cllr Kate McCallum and Cllr Jason Reeves.

Previous Meeting

4455. The Minutes of the Meeting of Monday 10 June 2024 were agreed, and a copy was signed by the Chairman.

Declarations of Interest in Business on the Agenda for the Meeting

4456. Cllr Kate McCallum had confirmed to the Clerk that no amendments were needed to her Registration of Interests form. This completed the confirmation from all Councillors. No amendments were needed to any Members' registration, except to the registration of Cllr Trotter. Cllr Trotter's updated registration had been published and copied to Test Valley Borough Council.

4457. No Councillor had any interest to declare in any of the business on the agenda for the Meeting.

Borough Councillor's report

4458. Borough Councillor Sally Yalden reported:

- A planning enforcement notice, for a matter in another parish, had been upheld by the Planning Inspectorate.
- The Councillor Community Grant was open for applications, for part of the total grant of £1,562.51.
- Borough Councillors had been briefed on the draft Local Plan. The process of review following the consultation was underway.
- TVBC had published a biodiversity statement, as required under the Environment Act 2021.
- Casework included TPO, hedge, and public footpath matters, and planning issues (in particular related to Ampfield Meadows).
- Environmental Health officers have been visiting funeral homes in the borough and no concerns have been raised.
- A Citizen's Assembly for the borough will take place during July, in conjunction with Romsey Futures.

Financial Matters

4459. *The Council received the bank reconciliation to the end of June 2024.*
RESOLVED

4460. *The Council received the calculation of working capital to the end of June 2024.*
RESOLVED

4461. *It was agreed that the following payments should be made:*

<u>Details</u>	<u>Amount, £</u>
<i>Business Stream, water supply</i>	24.90
<i>Crystal Clean, window cleaning at Pavilion</i>	30.00
<i>J N Landscapes, grounds maintenance Morleys Green</i>	2168.40
<i>Fair Account Internal Audit, final quarter</i>	170.00
<i>Staff costs</i>	962.61
<i>Clerk, refund of expenses</i>	29.60
Total (including VAT)	£3,385.51

RESOLVED

4462. *It was noted that the following payments had been made between Meetings:*

<u>Details</u>	<u>Amount, £</u>
<i>Direct debits and direct transfers to 30 June</i>	
<i>Screwfix, line marking paint and gloves</i>	17.96
<i>Amazon, pavilion cleaning supplies, line marking tape</i>	14.58
<i>Medirite, pavilion cleaning supplies</i>	60.95
<i>TVBC grounds maintenance</i>	334.91
<i>E.On</i>	147.28
<i>Website</i>	11.99
<i>Mobile wifi data</i>	8.00
<i>Staff costs</i>	68.04
Total	£ 663.71

RESOLVED

4463. *It was noted that the Council had received the following income:*

<u>Details</u>	<u>Amount, £</u>
Interest	103.74
Refund: charge for redundant email licenses	95.04
Total (including VAT)	£ 198.78

RESOLVED

4464. *The Council received the report of expenditure against budget to the end of June 2024.*

RESOLVED

4465. *The Council noted that the internal audit report for 2023-24 had been received. No matters were arising and the AGAR and other documents had been sent to the external auditor.*

RESOLVED

4466. *The revised Financial Regulations were adopted and dated 08 July 2024.*

RESOLVED

Pollinator Pledge

4467. In the absence of Cllr Jason Reeves, Chairman Bryan Nanson reported. Cllr Reeves was now working on the Pollinator Pledge as a member of the group led by Hampshire County Council (HCC). One meeting of the group had taken place online, and a further one would follow shortly. The bank at Morleys Green, which was already planted with native shrubs and small trees, had been identified as a suitable site for work to improve the biodiversity in order to support more pollinators and other wildlife. Cllr Reeves planned to attend a working party of Friends of Chapel Wood.

Recreation Ground and Pavilion

4468. Chairman Bryan Nanson reported on matters at the recreation ground and pavilion.

- The White Horse had again mentioned their water leak in a message. ANBCC had removed the part of their ball-fence outside the parish council's boundary.
- Slight damage had been sustained to a gate post by TVBC's ground maintenance team. We would obtain a quotation for repair from Highbridge Engineering, the contractor who had installed the gates.
- Cllrs Ling and Nanson would re-paint the white lines for two parking spaces.

Pavilion Path

4469. Chairman Bryan Nanson introduced a proposal for installing new paving in several locations around the pavilion. Some gravel had been laid by the contractor at the time that the carpark was installed.

There were disadvantages to the temporary gravel surface:

- The surface was difficult for wheelchair users, including the transition between hard surfaces and the gravel;
- Where gravel abutted paved surfaces, there was a risk of trip hazards developing;
- Gravel was carried on feet onto the resilient surface of the playground.

Paving slabs were a suitable path surface and would match the existing path on the frontage of the pavilion. The project could be divided into different sections, allowing part or all of the work to be done, depending on the value of the contract and funding available.

4470. *It was proposed to seek three quotation for the pavilion path project.*

RESOLVED

4471. *It was proposed to fund the pavilion path project from reserves, and other sources of funding if possible (s106 or a CAF grant) at an estimated cost of £6,000.*

RESOLVED

Chapel Wood

4472. Cllr Graham Roads reported on Chapel Wood.
- There had been no working party for Friends of Chapel Wood last month due to the St Marks Fete taking place. The next would be on the weekend following the meeting, where the Friends would install the remainder of posts in the burial ground, and cleaning weeds out of the pond.
 - A dipping-pond bench had been removed from the pond, where it had been thrown.
 - Friends of Chapel Wood would soon start planting at the West end of the Church using money agreed in the budget.
 - Cllr Roads attended a workshop held by the Forestry Commission regarding the Oak Processionary Moth (OPM). Distribution of OPM was extending by one or two miles per year, and it had reached Ampfield already. The Forestry Commission undertake spraying where applicable, and encourage tree owners to plant cow parsley or leave grass un-cut under oak trees so as to encourage predatory insects. Benches should not be placed under oak trees. The involvement of the parish council is to assist in making the public aware.

Burial Ground

4473. Cllr Graham Roads reported on the Burial Ground. Thanks was given to Cllr Martin Hatley and Lecki for providing equipment and their time in helping to clear the graveyard margins of debris.
4474. *It was proposed to obtain quotations for preparation and planting of grass seed at the burial ground.*
RESOLVED
4475. *It was proposed to accept the quotation for protective fencing over the new cruciform hedge at the burial ground at £1,358 ex VAT.*
RESOLVED

Morleys Green

4476. There had been no change to the position with the freehold of Morleys Green, reported Vice Chairman Chris Ling. We had not received a response from the solicitors acting for Mr Michalik.

Telephone Kiosk

4477. Vice Chairman Chris Ling and Cllr Julie Trotter reported that the next job in restoring the former telephone kiosk was stripping of original paint.

Highways

4478. Vice Chairman Chris Ling reported that The Straight Mile had been resurfaced. Yellow lines had been marked on the bus stop, despite the fact that the bus service had ceased on 26 May. The white lines were missing on the centre of the road at the junction with Jermyns Lane.
4479. Cllr Sally Yalden, along with HCC's Cllr Alan Dowden, continued to try to make arrangements for a meeting between Ampfield Parish Councillors and HCC's highways department.
4480. TVBC had confirmed that they had no licence to work on HCC Highway's land, therefore could not install dragon's teeth at the site where fly tipping had recently occurred (on the approach to St Marks); HCC themselves having declined to do so. There was nothing more that the parish council could do.

Reports from Committees and Portfolio Holders

4481. Vice Chairman Chris Ling reported that the new Lengthsman had attended for their first visit on 25 June. We did not have our full 12 hours of work on that visit, as the contractor was short-handed. He would return during the course of the week.

Correspondence and Communications

- 4482. Cllr Julie Trotter noted that at 2pm on 18 July there would be a service of Thanksgiving for the school, on the occasion of its closing. The school children would give a performance at the school between 1pm and 3pm on Saturday 13th July.
- 4483. Cllr Ling had contacted the editor of the newsletter in Millers Dale, to inform them of the error made in an article. They had reported that Phase 4 of Ampfield Meadows had planning consent, whereas an application for planning permission was yet to be made.

Date of Next Meeting

- 4484. The next ordinary meeting would be held at Ampfield Village Hall at 7pm on Monday 09 September 2024.
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Chairman

Date