

Minutes

Meeting of Ampfield Parish Council: Monday 14 October 2024

Held at Ampfield Village Hall, 7:00pm to 8:10pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
Vice Chairman Chris Ling
Cllr Martin Hatley
Cllr Julian Jones
Cllr Jason Reeves
Cllr Graham Roads
Cllr Julie Trotter (also minute taker)

Others

Test Valley Borough Council (TVBC)'s Councillor Sally Yalden

Apologies

4531 No apologies were received.

Previous Meeting

4532 The Minutes of the Meeting of Monday 9 September 2024 were agreed, and a copy was signed by the Chairman.

Minutes of Planning Committee

4533 The Minutes of the Planning Committee of Monday 16 September 2024 are on the website but have not yet been circulated.

Matters arising from the Minutes

4534 None

Declarations of Interest in the business for the Meeting

4535 No Councillor had any interest to declare in any of the business on the agenda for the Meeting.

Test Valley Borough Council - Sally Yalden to report

4536 The report from Borough Councillor Sally Yalden was noted and is attached to these Minutes.

Public Participation - if necessary, the Council will adjourn for a maximum period of 20 minutes

4537 None.

Financial Matters

4538 **a. Bank reconciliation** - The Council received the bank reconciliation to the end of September 2024.

RESOLVED

The Council received the calculation of working capital to the end of September 2024.
RESOLVED

4539 **b. Accounts for payment** - It was agreed that the following payments should be made:

<u>Details</u>	<u>Amount</u>
Gallagher insurance (subject to resolution)	£3,175.16
Service sewerage treatment plant	£ 224.94
JN Landscapes grounds maintenance Morleys Green	£3,093.60
AVH - cleaning	£ 486.60
Staff costs	£ 622.05
Total (including VAT)	£7,602.35

RESOLVED

It was noted that the following payments had been made between Meetings:

<u>Details</u>	<u>Amount</u>
Microsoft 365 apps	£ 117.73
Cartridge Save ink	£ 59.04
Refund to Cllr Ling: 2 nd APC Laptop	£ 653.26
RBL poppy wreath	£ 24.49
PWLB, ARG loan repayment 1 of 2	£3,016.65
TVBC grounds maintenance	£ 334.91
E.On	£ 145.30
Website	£ 11.99
Mobile wifi data	£ 8.00
Staff costs	£ 44.36
Total (including VAT)	£4,415.73

RESOLVED

4540 **c. Income and anticipated expenditure**

It was noted that the Council had received the following income during September 2024:

<u>Details</u>	<u>Amount</u>
Interest	£ 202.91
VAT refund	£4,789.38
Rent: ANBCC	£ 541.87
Total (including VAT)	£5,534.16

RESOLVED

The Council received the report of expenditure against budget to the end of September 2024.

RESOLVED

4541 d. Insurance renewal

The renewal is urgent and will be paid by the Chairman tomorrow morning.

RESOLVED

4542 e. Adopt revised asset register

The asset register has been updated, circulated and adopted.

RESOLVED

Vacancy for a Councillor — co-option process

4543 There are currently two vacancies. A notice was posted inviting those wishing to be considered to write to the Clerk by 10 October 2024. There have been no applications received. The co-option process is now closed.

Recruitment of Clerk / RFO

4544 Kate Orange left APC employ on 20 September 2024. Kate Orange has been appointed as Locum Clerk/RFO from 21 September 2024, as a contractor, for 5 hours per week to deal with Council financial matters. APC members will deal with all other administrative matters.

The recruitment process had a closing date for applications of 4 October 2024. There were no applications received. The recruitment exercise is now closed.

Pollinator Pledge — update

4545 There was no update. Cllr Reeves is to attend a meeting in Winchester on Saturday 19 October 2024.

Recreation Ground / Pavilion

4546 a. Update

None.

4547 b. ANBCC projects

The new artificial wicket has been installed as well as the nets. No money has yet been requested from APC by ANBCC.

ANBCC have requested that they be allowed to replacement the existing scorer's hut with a bar room. It is to be investigated whether this can be done under permitted development. Any new building should match the external appearance of the pavilion and should be clad in the same non-flammable material as the pavilion.

4548 c. Path project

No update.

4549 d. PV Grant application

The result of our grant application should be received by the end of October 2024.

4550 e. New Water Boiler

The existing seven year old boiler cannot be repaired. The replacement options are: Burco AFU7WM 7.5 Litre (unfiltered) – cost £342 plus fitting or Burco AFF5WM 5 Litre (filtered) – cost £412.50 plus fitting. The 5 Litre filtered one will be ordered and fitted if there are no or minimal plumbing changes, otherwise the 7.5 unfiltered one will be fitted as a like for like replacement. The Vice Chairman Ling was authorised to proceed with this.

RESOLVED

4551 f. Electricity contract

Dealt with in September.

Chapel Wood - update

4552 There was a working party on Saturday 12 October 2024. The slope was weeded ready for planting next month. Cllr Roads would like to draw down some money from the Waitrose grant in order to purchase some plants.

The bracken has been cut back from around the fire pit. The arisings from a churchyard tidy up on Sunday 13 October 2024 have been placed around the fire pit ready for a bonfire in November or December.

A Health and Safety Inspection of the woodland has been completed.

Invoices for the pond clearance nets which APC had previously agreed to pay for are not yet available.

Burial Ground - update

4553 Cllr Roads met with Dan of JN Landscapes, and it was decided that the yews would be planted one day followed by JN Landscapes putting the netting in place on the next day. The cost of JN Landscapes doing the planting is to be investigated.

Cllr Roads suggested that half of the cleared area at the back of the burial ground could be grassed, and the other half could be planted as a wildflower area.

RESOLVED

Morleys Green - Update

4554 Still no reply from solicitors for Mr Michalik. £3,375 September 2024 ground rent has been received and is ring fenced.

Allotments - Update

4555 Invoices were issued. Thirteen allotment users have renewed and one has left. One new user has joined. Two users have not yet paid the annual fee due on 1 October 2024 and have been reminded. They will be notified that their hire is terminated if not paid soon.

Telephone Kiosk - Update

4556 Cllr Trotter said that progress had been made in the last meeting. The windows have been removed with assistance from Vice Chairman Ling. The interior fittings have also been removed for safe keeping and to allow for redecoration to happen with the help of Mike Hansford. Cllr Jones

has refurbished two windows and has kindly offered to carry out refurbishment on the rest of the windows.

Highways - Update

4557 Chairman Nanson and Vice Chairman Ling attended a meeting with Louisa Rice and a representative from TVBC Highways department on a Cycleway Proposal from TVBC on behalf of HCC Highways. Their proposal started at Crampmoor and ended at the White Horse Public House. We suggested that the proposal should continue to Green Pond Lane and include a crossing point there as the money funding this proposal came, at least in part, from s.106 money from the Morleys Green development to be spent near to Morleys Green. The part at the Crampmoor end could always be completed later, possibly with funding from the nearby Kings Chase 2 development.

APC Official Address

4558 It is proposed that Ampfield Village Hall is adopted as the APC formal address. APC has funded a new mailbox for the Village Hall which has been fitted by Cllr Hatley.

The mobile number for APC remains as listed using an old mobile phone kindly donated by Kate Orange.

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Reports from Committees and Portfolio Holders

4559 None.

Correspondence and Communications

4560 Cllr Trotter had contacted Rev. Vanessa Lawrence about the large play structure currently in the school playground to ask if it was possible to re-site it at Morleys Green if it was likely to be disposed of now that the school is closed. Rev. Lawrence had attended a diocesan meeting on 24 September 2024. The diocese is still considering the future of the school site. Rev. Lawrence will report back when there is more information.

Next Meeting

4561 The next ordinary Meeting will be held at Ampfield Village Hall at 7pm on Monday 11 November 2024.

4562 The next Planning Committee Meeting will be held at Ampfield Village Hall at 7pm on Monday 21 October 2024.

Chairman -----

Date -----