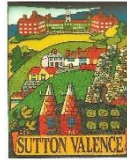


# SUTTON VALENCE PARISH COUNCIL



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*From the Clerk:*

Mrs Emma Hull  
The Parish Office  
Sutton Valence Village Hall  
Sutton Valence  
Maidstone  
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held at the Village Hall on Wednesday October 12<sup>th</sup>, 2022 at 7:00pm when the following business is proposed to be transacted:

## Opening Statement

The Chairman to ask if anyone is recording

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies for absence
2. Declaration of Lobbying
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the agenda
  - III. Requests for Dispensation
3. To consider the nomination received to fill a vacancy on Sutton Valence Parish Council by co-option
4. Minutes of the meeting held 28<sup>th</sup> September 2022 to be agreed and signed
5. Matters Arising from the Minutes not covered under other headings
6. To consider the following policies / terms of reference
  - i. Document Retention Policy
  - ii. Legal Protocol for dealing with developers in respect of pre-application developments
  - iii. Road Naming Policy
7. Parish Council housing survey 27<sup>th</sup> June to 18<sup>th</sup> July – update
8. Memorial Garden
  - i. Proposal for QHOF to take on this project in conjunction with Sutton Valence, Chart Sutton, and East Sutton Parish Councils
9. KALC/NALC
10. To consider the purchase of laptops for Cllrs
11. Rural England Prosperity Fund
12. Joint Parish Meetings – update
13. Training
  - i. MBC Planning Enforcement Member Training
14. Working Group updates
  - i. Climate Change
  - ii. Platinum Meadow
  - iii. Allotment
15. Planning
16. Parish Newsletter – update

17. Finance

- I. Signatories on Unity and Nationwide
- II. Authorisation of payments
- III. Bank balances
- IV. Income
- V. Expenditure
- VI. Bank reconciliation
- VII. Performance against budget
- VIII. 2022/23 Budget

18. Recreation and Open Spaces

- I. War Memorial Play Area and Field
  - i. Weekly inspections
  - ii. Annual Play area inspection
  - iii. Tennis Courts - surface
- II. Car park
  - i. contractor parking
  - ii. permit parking
- III. Pavilion
  - i. Sale of the pavilion - update
- IV. Harbour Play area and field
  - i. Weekly inspections
  - ii. Annual Play area inspection
- VII. Open Spaces
  - i. Extension of Conservation Area ongoing
  - ii. Platinum Meadow
    - i. MBC tree initiative – To consider the Tree planting project agreement from MBC
    - ii. Fields in Trust
    - iii. Green Canopy
  - iii. Tree Survey

19. Roads and Transport

- i. Roads
- ii. Fire hydrant initiative project – ongoing
- iii. Parking Survey in the Village
- iv. Public transport

20. Allotments

- i. To set a date for the Allotment Holders Meeting

21. Remembrance Sunday - update

22. Police

23. Village Hall

24. Agenda items for next meeting

25. Date of next meeting: 9/11/22

Emma Hull – Clerk to the Council 6/10/22

